Wisconsin Department of Safety and Professional Services
Division of Industry Services
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Madison, WI 53705

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Tony Evers, Governor
Dan Hereth, Secretary

September 24, 2025

VIA EMAIL

Sarah Meyer, Clerk
Town of River Falls, Pierce County
W9015 770th Avenue
River Falls, WI 54022
clerk@riverfallstown.com

Re: Town of River Falls, Pierce County, Jurisdiction for Commercial Electrical Permitting and Inspecting

Dear Sarah Meyer,

The Department has reviewed your most recent ordinance and I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13). Note that the Department retains jurisdiction on all projects submitted to the Department for permit prior to issuance of this letter.

As a condition of the delegation, your municipality is required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note that Section 14.14 of your ordinance specifies that all work under a SPS 316 permit must be completed within two years however this conflicts with Wis. Admin. Code SPS 316.012(3)(b), and earlier within your section 14.14, which specifies that a permit under SPS 316 shall expire 12 months after the date of issuance, if installation of the electrical wiring has not commenced.

If your municipality decides to relinquish jurisdiction, follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction. Your municipality is expected to continue responsibility for these services throughout the 60-day period.

The Department understands that Tony Feuerhelm with TF Inspection Agency is responsible for enforcement within your municipality and that they have the proper certification to do so.

Our electrical consultant for your area, Craig Mulder at 608-444-5701, is available to assist in any questions or concerns your municipality may have with these commercial electrical services.

The Division of Industry Services looks forward to working with you.

Sincerely,

Garry D. Krause

Garry D. Krause, Bureau Director, Technical Services Bureau

cc: TF Inspection Agency