



State of Wisconsin Department of Safety and Professional Services

Division of Industry Services

4822 Madison Yards Way, Madison, WI 53705

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Tony Evers, Governor

Dan Hereth, Secretary

Private On-Site Wastewater Treatment System (POWTS) Plan Review Delegated Agents October 19, 2026

Wisconsin Administrative Code Section SPS 383.23

This section establishes the manner under which a governmental unit may perform POWTS plan reviews under SPS Table 383.22-2. Agencies exercising this authority may be delegated for one or more of the following:

1. Commercial and/or residential systems that will completely utilize approve component manuals and products.
 - a. At grade.
 - b. Mound.
 - c. Non-pressurized, in-ground.
 - d. Pressurized, in-ground.
 - e. Replacement septic and pump tanks.
2. Holding tanks utilizing approve component manuals and products.

How To Use This List

Review this list to determine if your government agency has authority to conduct POWTS plan reviews. If your agency is not listed for the type of system needed, submit plan review application via esla.wi.gov.

Note that the list includes:

- A link to each Delegated Agent's authority letter from DPS.
- Each Delegated Agent's plan review responsibilities under its SPS 383 delegated authority.
- Delegated Agent contact information. Note that delegations are not contingent on the specific individuals identified on this list or in the linked letter.

Other types of plan reviews are delegated separately. Return to the [Delegated Agents](#) page for all delegated agent lists.

Contact DSPSSBDelegations@wisconsin.gov with updates to this list.

Line	County (DOA Code)	Authority Letter	Delegated Authority	Delegated Agent Contact
1.	County of Adams (01999)	PDF Letter	At-grade systems (residential) ≤ 1,000 gpd Mound systems (residential) ≤ 1,000 gpd Non-pressurized, in-ground systems (residential) ≤ 3,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 1,000 gpd Pressurized, in-ground systems (residential) ≤ 1,000 gpd Replacement septic and pump tanks (commercial) ≤ 3,000 gpd Holding tanks without gpd limitation	Dustin Grant, Planning and Zoning Administrator, at 608-339-4222 or dustin.grant@co.adams.wi.us
2.	County of Brown (05999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 1,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	
3.	County of Calumet (08999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 1,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	
4.	County of Chippewa (09999)	PDF Letter	Non-pressurized, in-ground systems (commercial) ≤ 5,000 gpd Holding tanks ≤ 4,500 gpd	
5.	County of Clark (10999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 1,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	
6.	County of Dane (13999)	PDF Letter	At-grade systems ≤ 5,000 gpd Non-pressurized, in-ground systems ≤ 5,000 gpd Pressurized, in-ground systems ≤ 5,000 gpd Mound systems ≤ 5,000 gpd Replacement septic and pump tanks ≤ 5,000 gpd Holding tanks without gpd limitation	John Hausbeck, Environmental Health Services Supervisor, at 608-243-0331 or jhausbeck@publichealthmdc.com

Line	County (DOA Code)	Authority Letter	Delegated Authority	Delegated Agent Contact
7.	County of Door (15999)	PDF Letter	Non-pressurized, in-ground systems (residential) ≤ 1,500 gpd Replacement septic and pump tanks (residential) ≤ 900 gpd	Chris Olson, Sanitarian, at 920-746-2298 or colson2@co.door.wi.us
8.	County of Eau Claire (18999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 5,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	William Youngberg, Inspections Manager, at 715-839-4947 or inspections@eauclairewi.gov
9.	County of Fond du Lac (20999)	PDF Letter	Non-pressurized, in-ground systems (commercial) ≤ 3,000 gpd Holding Tanks ≤ 4,500 gpd	
10.	County of Grant (22999)	PDF Letter	At-grade systems ≤ 5,000 gpd (residential)	Keith Lane, Administrator, at 608-723-6080 or klane@co.grant.wi.gov
11.	County of Jefferson (28999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems ≤ 1,000 gpd Replacement septic and pump tanks ≤ 1,000 gpd Holding tanks without gpd limitation	Matt Zangl, Director of Planning and Development, at 920-674-7524 or zoning@jeffersoncountywi.gov
12.	County of Juneau (29999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd	
13.	County of Kenosha (30999)	PDF Letter	Non-pressurized, in-ground systems (residential) ≤ 1,500 gpd Replacement septic and pump tanks (residential) ≤ 1,500 gpd Holding tanks without gpd limitation	Mark Melotik, Environmental Manager, at 262-605-6745 or mark.melotik@kenoshacounty.org
14.	County of La Crosse (32999)	PDF Letter	Replacement septic and pump tanks (commercial) ≤ 3,000 gpd Replacement septic and pump tanks (residential) ≤ 1,000 gpd Holding tanks without gpd limitation	Sam Welch, Sanitarian, at swelch@lacrossecounty.org or 608-785-9732

Line	County (DOA Code)	Authority Letter	Delegated Authority	Delegated Agent Contact
15.	County of Langlade (34999)	PDF Letter	Holding tanks $\leq$ 4,500 gpd	
16.	County of Lincoln (35999)	PDF Letter	Non-pressurized, in-ground systems (commercial) $\leq$ 2,500 gpd	Patti Nelson, Clerk, at 608-477-0514 or lincolntown2181@gmail.com
17.	County of Manitowoc (36999)	PDF Letter	At-grade systems $\leq$ 5,000 gpd Mound systems $\leq$ 5,000 gpd Non-pressurized, in-ground systems (commercial) $\leq$ 5,000 gpd Pressurized, in-ground systems $\leq$ 5,000 gpd	
18.	County of Marathon (37999)	PDF Letter	At-grade systems $\leq$ 5,000 gpd Mound systems $\leq$ 5,000 gpd Non-pressurized, in-ground systems $\leq$ 3,000 gpd Pressurized, in-ground systems $\leq$ 5,000 gpd Holding tanks $\leq$ 4,500 gpd	
19.	County of Marinette (38999)	PDF Letter	Non-pressurized, in-ground systems (commercial) $\leq$ 3,000 gpd Holding tanks $\leq$ 4,500 gpd	
20.	County of Marquette (39999)	PDF Letter	At-grade systems (residential) $\leq$ 1,000 gpd Mound systems (residential) $\leq$ 1,000 gpd Non-pressurized, in-ground systems (residential) $\leq$ 3,000 gpd Non-pressurized, in-ground systems (commercial) $\leq$ 1,000 gpd Pressurized, in-ground systems (residential) $\leq$ 1,000 gpd Replacement septic and pump tanks (commercial) $\leq$ 3,000 gpd Replacement septic and pump tanks (residential) $\leq$ 1,000 gpd	Jean Potter, Zoning Administrator, at 608-297-3036 or jpotter@co.marquette.wi.us
21.	County of Monroe (41999)	PDF Letter	At-grade systems $\leq$ 1,000 gpd Mound systems $\leq$ 1,000 gpd Non-pressurized, in-ground systems (commercial) $\leq$ 3,000 gpd Pressurized, in-ground systems $\leq$ 1,000 gpd	Alison Elliott, Sanitation Department Director, at 608-269-8939 or alison.elliott@co.monroe.wi.us

Line	County (DOA Code)	Authority Letter	Delegated Authority	Delegated Agent Contact
22.	County of Oconto (42999)	PDF Letter	Non-pressurized, in-ground systems (commercial) ≤ 3,000 gpd Precast or manuf. holding tanks (commercial) ≤ 4,500 gpd	
23.	County of Oneida (43999)	PDF Letter	Non-pressurized, in-ground systems (commercial) ≤ 5,000 gpd	
24.	County of Outagamie (44999)	PDF Letter	At-grade systems ≤ 3,000 gpd Mound systems ≤ 3,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 3,000 gpd Pressurized, in-ground systems ≤ 3,000 gpd Holding tanks ≤ 4,500 gpd	
25.	County of Ozaukee (45999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 1,000 gpd Pressurized, in-ground systems ≤ 3,000 gpd Holding tanks ≤ 4,500 gpd	
26.	County of Rusk (54999)	PDF Letter	Non-pressurized, in-ground systems (commercial) ≤ 5,000 gpd Precast or manuf. holding tanks (commercial) ≤ 4,500 gpd	
27.	County of Sauk (56999)	PDF Letter	At-grade systems ≤ 1,000 gpd	
28.	County of Shawano (58999)	PDF Letter	At-grade systems (residential) ≤ 5,000 gpd Mound systems (residential) ≤ 5,000 gpd	Andrew Popp, POWTS Inspector and Soil Tester, at 715-526-6766 or andrew.popp@shawanocountywi.gov
29.	County of Sheboygan (59999)	PDF Letter	Replacement septic and pump tanks ≤ 5,000 gpd	

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30.	County of St. Croix (55999)	PDF Letter	At-grade systems (residential) ≤ 1,000 gpd Mound systems (residential) ≤ 1,000 gpd Non-pressurized, in-ground systems (residential) ≤ 1,000 gpd Pressurized, in-ground systems (residential) ≤ 1,000 gpd Replacement septic and pump tanks (residential) ≤ 1,000 gpd Holding tanks without gpd limitation	Jason Kjeseth, Community Development Director, at 715-781-8490 or jason.kjeseth@sccwi.gov
31.	County of Trempealeau (61999)	PDF Letter	Holding tanks ≤ 4,500 gpd	
32.	County of Vilas (63999)	PDF Letter	Non-pressurized, in-ground systems (commercial) ≤ 3,000 gpd Replacement septic and pump tanks (commercial) ≤ 3,000 gpd Holding tanks without gpd limitation	David Sadenwasser, Assistant Zoning Administrator, at 715-479-3734 or dasade@vilascountywi.gov
33.	County of Washington (66999)	PDF Letter	At-grade systems ≤ 1,000 gpd Mound systems ≤ 1,000 gpd Pressurized, in-ground systems ≤ 1,000 gpd	
34.	County of Waukesha (67999)	PDF Letter	At-grade systems ≤ 5,000 gpd Mound systems ≤ 5,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 5,000 gpd Pressurized, in-ground systems ≤ 5,000 gpd	
35.	County of Waupaca (68999)	PDF Letter	Holding tanks ≤ 4,500 gpd	
36.	County of Waushara (69999)	PDF Letter	At-grade systems (residential) ≤ 3,000 gpd Mound systems (residential) ≤ 3,000 gpd Non-pressurized, in-ground systems (commercial) ≤ 4,500 gpd Holding tanks ≤ 4,500 gpd	Kyle Kutcher, Deputy Director of Zoning, at 920-787-0453 or kyle.kutcher@co.waushara.wi.us

Line	County (DOA Code)	Authority Letter	Delegated Authority	Delegated Agent Contact
37.	County of Winnebago (70999)	PDF Letter	At-grade systems (residential) $\leq$ 1,000 gpd Mound systems (residential) $\leq$ 1,000 gpd Non-pressurized, in-ground systems (residential) $\leq$ 1,000 gpd Pressurized, in-ground systems (residential) $\leq$ 1,000 gpd	
38.	County of Wood (71999)	PDF Letter	At-grade systems $\leq$ 1,000 gpd Mound systems $\leq$ 1,000 gpd Non-pressurized, in-ground systems (commercial) $\leq$ 1,000 gpd Pressurized, in-ground systems $\leq$ 1,000 gpd	