



Tony Evers, Governor
Dan Hereth, Secretary

May 1, 2023

Adam Swann, Administrator
City of Elkhorn
311 Seymour Court
Elkhorn, WI 53121
aswann@cityofelkhorn.org

VIA EMAIL

Re: City of Elkhorn Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Adam Swann,

I am pleased to inform you that your municipality has met, or is in process of meeting, all the requirements under the provisions of Wisconsin Administrative Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department **conditionally** delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this **conditional** delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Provide your municipality's Electrical Inspection Agency credential number as soon as it is available.
- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

The Department understands that Jason Renz, with Municipal Zoning and Inspection Services, is responsible for enforcement within your municipality and that they have the proper certification to do so.

Our electrical consultant for your area, Anthony Tadysak, at (262) 895-9078, is available to assist in any questions or concerns your municipality may have with these commercial electrical services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads 'Garry D. Krause'.

Garry D. Krause, Bureau Director, Technical Services Bureau

cc: Municipal Zoning and Inspection Services