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Wisconsin
Department of Commerce

SAFETY AND BUILDINGS DIVISION
Administrator's Office
P. O. Box 2599
Madison, Wisconsin 53701-2599
TDD #: (608) 264-8777

Jim Doyle, Governor
Cory L. Nettles, Secretary

January 26, 2005

Ms. Deborah J. Flagel, Clerk
Village of Marquette
127 East Fourth Street
Marquette, Wisconsin 53947-0061

Dear Ms. Flagel,

I am pleased to inform you that your municipality has been certified in accordance with Wisconsin Administrative Code, Comm 61.60(5)(c), for commercial building code enforcement. Your municipality will have primary responsibility for review of building and heating plans for all new commercial buildings and additions not exceeding 50,000 cubic feet total building volume and alterations involving less than 100,000 cubic feet of total volume. Building plans for such projects that are located within your municipality may be reviewed by the Village of Marquette or by the Department of Commerce.

Your municipality has also been authorized per state statute 101.12(3)(g) to provide inspections in lieu of the state for all commercial building projects, regardless of size, in your municipality. However, plan review for projects beyond the certified municipality size limits will still be done by our agency.

An exception to the above is that our agency retains jurisdiction for plan review and inspection authority for all state-owned buildings.

Your municipality shall follow the plan examination and inspection procedures under Comm 61 subchapter III and s. Comm 61.41. Municipalities may refer more complex projects to our agency as needed. We will periodically monitor your municipality and request activity reports to ensure that the municipality is properly fulfilling our delegated responsibilities. Note that conditions of our delegation may change in the future. Municipalities are always free to relinquish their delegated authority.

I understand that Mr. Pat Nault will be responsible for plan review and inspections and has the proper certification to do so. We do require that inspectors attend agency-approved continuing education to maintain their certification.

We will begin work on a press release announcing this action so that individuals involved with commercial buildings in your community will understand your delegated agent status. Our agent monitor and auditor is Henry Kosarzycki and can be reached at 262.548.8615 or 608.212.0138. He will be your primary contact and is available to further discuss procedures regarding review and inspection delegation in certified municipalities.

The Division of Safety and Buildings looks forward to working with you.

Sincerely,

Kimberly R. Walker
Administrator

cc:
Henry Kosarzycki, Auditor and Agent Program Manager
Robert DuPont, Director, Bureau of Program Development
Randy Baldwin, Director, Bureau of Integrated Services
Claire Smith, Office of Public Information