

# Wisconsin Department of Safety and Professional Services

Office Location: 4822 Madison Yards Way  
Madison, WI 53705  
Phone Number: (608) 266-2112

LicensE Portal: <https://license.wi.gov/>  
Email: [dsps@wisconsin.gov](mailto:dsps@wisconsin.gov)  
Website: <http://dsps.wi.gov>

## EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS, PROFESSIONAL ENGINEERS, DESIGNERS, PROFESSIONAL LAND SURVEYORS, AND REGISTERED INTERIOR DESIGNERS

### INTERIOR DESIGNER REGISTRATION APPLICATION INFORMATION

Apply and pay \$59.00 credential fee online in LicensE, <https://license.wi.gov/>.

QUALIFICATION FOR REGISTRATION: Select the track by which you wish to qualify for registration. The application is not complete until all requirements for the selected track are received.

#### **TRACK 1 - Registration based on degree programs, experience, and exams. Applicant must meet requirements under 1, 2, 3, and 4.**

1. Education/Experience - Satisfy one of the following:
  - a. Graduate from a 5-year interior design or architecture program and at least one year of practical experience in interior design.
  - b. Graduate from a 4-year interior design or architecture program and at least 2 years of practical experience in interior design.
  - c. Completion of at least 3 years of an interior design program and at least 3 years of practical experience in interior design.
  - d. Graduate from a 2-year interior design program and at least 4 years of practical experience in interior design.
2. Exam - Satisfy one of the following:
  - a. Pass the interior design examination administered by the National Council for Interior Design Qualification (NCIDQ).
  - b. Pass the interior design examination administered by the Council for Qualification of Residential Interior Designers (CQRID).
3. Pass the building and barrier-free codes section of the NCIDQ examination administered in 1990 or later.
4. Provide the names of five references, three of whom have personal knowledge of my interior design experience in your online LicensE application.

#### **TRACK 2 - Registration based on registration as an Architect. Applicant must meet requirements under 1, 2, and 3.**

1. Applicant holds a credential as a registered architect in Wisconsin.
2. Graduated from a 4-year architecture program.
3. Applicant has at least 6 years of experience in interior design.

#### **TRACK 3 - Registration based on reciprocity. (See [Reciprocity Information](#).)**

1. A certificate of licensure or a letter from the proper authority in any state or U.S. territory or in any country in which the requirements for registration of Interior Designers are of a standard not lower than those specified in [Wis. Stat. § 443.075](#), showing that I have an unexpired certificate of similar registration issued to me by that licensing authority. Certificate must remain active during Wisconsin reciprocal credentialing process.