

Wisconsin Department of Safety and Professional Services

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DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING

WELDER REGISTRATION APPLICATION INFORMATION

Requirements for Credential

Per [Wis. Admin. Code § 305.34](#), no person may perform structural welding under [Wis. Admin. Code ch. SPS 334](#) and [Wis. Admin. Code chs. SPS 361 to 366](#) unless the person holds a registration issued by the Department as a registered Welder.

A person who does structural steel welding as a registered Welder shall do all of the following:

- Perform only structural welding procedures for which the person has qualified by test within the last four (4) years;
- Carry proof as to which welding procedures the person has qualified by test;
- Present upon request to the Department or its representative proof of the qualified welding procedures;
- Identify the welding on each structurally significant member with a distinguishing mark stamped on the member by the person doing the welding.

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

1. **Application and Fees:** Apply and pay fees online in LicensE, <https://license.wi.gov>. Fees will be calculated in LicensE. If needed, you can save your application and complete and submit it later. **NOTE:** If DSPPS requests additional documents they must be uploaded within three (3) months from the date they were requested. Failure to do so may result in having to submit a new application and pay fees.
2. **Structural Welding Tests:** A person applying for a Welder registration shall have completed a structural welding test within **one year** prior to the date of application and submit the “Evidence of Completion of Welding Tests ([Form SBD-10899](#))” document. The document will be given to you by the Wisconsin state-certified Weld Test Conductor after you successfully demonstrate competency in the specified structural welding tests. The “Evidence of Completion of Structural Welding Tests” must be properly filled out and show **both** of the following:
 - a. The test was conducted by a Wisconsin state-certified Weld Test Conductor.
 - b. The applicant has taken and passed not more than one year before the date the application is received by the Department one or more structural welding tests in accordance with:
 - American Welding Society standard D 1.1, section 4, part C
 - American Welding Society D1.2 Section 3, part D
 - American Welding Society standard D 1.3, section 4, part C
 - American Welding Society D1.6 Section 4, part B

Upload a copy of the “Evidence of Completion of Welding Tests ([Form SBD-10899](#))” obtained from a Wisconsin state-certified Weld Test Conductor. For a list of Wisconsin state-certified Weld Test Conductors, please view the Department website at <http://dsps.wi.gov> under “Professions” and select “Welder.”