

Wisconsin Department of Safety and Professional Services

Office Location: 4822 Madison Yards Way
Madison, WI 53705
Phone Number: (608) 266-2112

LicensE Portal: [License.wi.gov](https://license.wi.gov)
Email: dsps@wisconsin.gov
Website: <http://dsps.wi.gov>

DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING

MASTER PLUMBER RESTRICTED SERVICE LICENSE APPLICATION INFORMATION

Requirements for Credential

Per [Wis. Stat. § 145.06](#), no person may engage in or work at plumbing in the state unless licensed to do so by the Department.

Pursuant to [Wis. Stat. § 145.14](#), the plumbing activities that may be undertaken by a person who holds a credential as a licensed Master Plumber Restricted Service, licensed Journeyman Plumber Restricted Service, or registered Plumbing Learner Restricted Service shall be limited to installing septic tanks for private on-site wastewater treatment systems, drain fields designed to serve such septic tanks, and sewer service from the septic tank or sewer extensions from mains to the immediate inside or proposed inside foundation wall of the building. Such persons may also install water services, stormwater use systems, and reclaimed water systems if the services or systems are to be located outside the foundation wall of the building.

Per [Wis. Admin. Code § SPS 305.92](#), for any plumbing installation that requires a uniform building permit under [Wis. Admin. Code § SPS 320.08](#), a person who holds a Master Plumber Restricted Appliance license or a Master Plumber Restricted Service license may not commence installation of plumbing until a permit is issued for the installation.

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

A person may obtain a credential as a licensed Master Plumber Restricted Service by **one** category below:

A. Experience and Examination

Completing the necessary hours of experience and passing the Master Plumber Restricted Service license examination.

1. **Application and Fees**: Apply and pay fees online in LicensE, <https://license.wi.gov>. Fees will be calculated in LicensE. If needed, you can save your application and complete it later and submit it at that time. **NOTE**: If DSPS requests additional documents they must be uploaded within three (3) months from the date it was requested. Failure to do so may result in having to submit a new application and pay fees.
2. **Experience**: A person applying for a Master Plumber Restricted Service license examination shall have completed at least 1,000 hours of experience as a licensed Wisconsin Journeyman Plumber Restricted Service or Journeyman Plumber per year for at least two years. **Complete** Form 3131T on the next page.
3. **Examination**: You will be made eligible to test after your application has been submitted and reviewed. If additional documents are required you will be made eligible to test after all documentation has been received and reviewed. A communication will be sent once you are made eligible to test. Please check your "junk" or "spam" email folders. You can also check the status of your application by entering your Preliminary Application Number (PAR) at <https://license.wi.gov/s/application-status-lookup>. If you fail an exam, you must login to License, <https://license.wi.gov>, and pay another exam fee.

B. Wisconsin Master Plumber Restricted Service License which had been exchanged for a Journeyman Plumber Restricted Service

License A person who held a Wisconsin Master Plumber Restricted Service license but exchanged it for a Journeyman Plumber Restricted Service license may, upon application to the Department, exchange his or her current Journeyman Plumber Restricted Service license for a Wisconsin Master Plumber Restricted Service license.

1. **Application and Fees**: Apply and pay fees online in LicensE, <https://license.wi.gov>. Fees will be calculated in LicensE. If needed, you can save your application and complete it later and submit it at that time. **NOTE**: If DSPS requests additional documents they must be uploaded within three (3) months from the date it was requested. Failure to do so may result in having to submit a new application and pay fees.
2. **Master Plumber Restricted Service License**: **Upload** your original Master Plumber Restricted Service license. You must have completed the necessary amount of continuing education.

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DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING MASTER PLUMBER RESTRICTED SERVICE EXPERIENCE FORM (3131T)

APPLICANT Complete the applicant section of the form. Obtain the required signatures in the Experience Table then upload the completed form into your LicenseE account, https://license.wi.gov .			
Last Name	First Name	MI	Former/Maiden Name(s)
If applying under Category A, "Experience and Examination" on page i of Form 3131T this form is required. Use additional sheets if needed.			Application Number
			PAR-

EXPERIENCE TABLE:

A person applying for a Master Plumber Restricted Service license examination shall have completed at least 1,000 hours of experience as a licensed Wisconsin Journeyman Plumber Restricted Service or Journeyman Plumber per year for at least two years. Complete Form 3131T on the next page.

Month/Year Began	Month/Year Ended	Hours	Signature of Witness	License #	State	Phone # of Witness
<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>
			(If unable to provide a digital signature print and sign form.)			
<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>
			(If unable to provide a digital signature print and sign form.)			
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			(If unable to provide a digital signature print and sign form.)			
<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>
			(If unable to provide a digital signature print and sign form.)			