

Wisconsin Department of Safety and Professional Services

Office Location: 4822 Madison Yards Way
Madison, WI 53705
Phone Number: (608) 266-2112

LicensE Portal: [License.wi.gov](https://license.wi.gov)
Email: dsps@wisconsin.gov
Website: <http://dsps.wi.gov>

DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING

PLUMBING LEARNER RESTRICTED SERVICE REGISTRATION APPLICATION INFORMATION

Requirements for Credential

Per [Wis. Stat. § 145.06](#), no person may engage in or work at plumbing in the state unless licensed to do so by the Department.

Pursuant to [Wis. Stat. § 145.14](#), the plumbing activities that may be undertaken by a person who holds a credential as a licensed Master Plumber Restricted Service, licensed Journeyman Plumber Restricted Service, or registered Plumbing Learner Restricted Service shall be limited to installing septic tanks for private on-site wastewater treatment systems, drain fields designed to serve such septic tanks, and sewer service from the septic tank or sewer extensions from mains to the immediate inside or proposed inside foundation wall of the building. Such persons may also install water services, stormwater use systems, and reclaimed water systems if the services or systems are to be located outside the foundation wall of the building.

Per [Wis. Admin. Code § 305.96](#), the plumbing activities that may be undertaken by a person who holds a registration as a registered Plumbing Learner Restricted Service shall be performed under the direct supervision of a person who holds a Master Plumber license, a Master Plumber Restricted Service license, a Journeyman Plumber license or a Journeyman Plumber Restricted Service license.

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

1. **Application and Fees:** Apply and pay fees online in LicensE, <https://license.wi.gov>. Fees will be calculated in LicensE. If needed, you can save your application and complete and submit it later. **NOTE:** If DSPS requests additional documents they must be uploaded within three (3) months from the date they were requested. Failure to do so may result in having to submit a new application and fees.
2. **Qualification for Registration:** A person applying for a Plumbing Learner Restricted Service registration shall be at least 16 years old.
3. **Education and Employment:** The applicant shall complete **both** of the following:
 - a) Completed the 12th grade in high school or its equivalent. **Upload** one of the following:
 - A copy of your high school diploma
 - Evidence of completion of the general equivalency diploma
 - Notarized transcripts or letter from the high school stating you completed 12th grade
 - Transcripts showing you have a bachelor, associate or other degree from an accredited college or university
 - b) Employed by an acceptable business engaged in the installation of plumbing. The Master Plumber you work for is responsible for your training and education. **Obtain** the signature of the licensed Master Plumber you work under on Form 3135T on the next page.

For more information about Plumber Learner Restricted Program Resources, please view the Department website at <http://dsps.wi.gov> under “Professions” and select “Plumbing Learner Restricted Service.”

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DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING RESPONSIBLE MASTER PLUMBER FORM (3135T)

APPLICANT Complete the applicant section of the form. Obtain the certification signature of the responsible master plumber then upload completed form into your LicensE account, https://license.wi.gov/ .			
Last Name	First Name	MI	Former/Maiden Name(s)
Plumber Learner-Restricted Appliance experience information is located on page i of Form 3135.			Application Number
			PAR- _____

RESPONSIBLE MASTER PLUMBER	
Business Name (if applicable)	
Printed Name of Master Plumber	
Master Plumber License Number	
I certify that the business which employs the applicant is engaged in the installation of plumbing and that the business maintains a ratio of at least one Journeyman Plumber or Journeyman Plumber Restricted for each Plumbing Learner.	
Signature of Master Plumber (If unable to provide a digital signature print and sign form.)	Signature Date
	____ / ____ / _____