

Wisconsin Department of Safety and Professional Services

Office Location: 4822 Madison Yards Way
Madison, WI 53705
Phone Number: (608) 266-2112

LicensE Portal: [License.wi.gov](https://license.wi.gov)
Email: dsps@wisconsin.gov
Website: <http://dsps.wi.gov>

DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING POWTS MAINTAINER REGISTRATION APPLICATION INFORMATION

Requirements for Credential

Per [Wis. Admin. Code § SPS 305.36](#), a person who holds a POWTS Maintainer registration may evaluate, monitor and maintain POWTS components for the purpose of providing the management of a POWTS under [Wis. Admin. Code ch. SPS 383](#).

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

1. **Application and Fees:** Apply and pay fees online in LicensE, <https://license.wi.gov>. Fees will be calculated in LicensE. If needed, you can save your application and complete and submit it later. NOTE: If DSPS requests additional documents they must be uploaded within three (3) months from the date they were requested. Failure to do so may result in having to submit a new application and pay fees.
2. **Education or Experience:** A person applying for a POWTS Maintainer registration shall have completed **one** of the following:
 - a. **Education:** At least six hours in a course or courses approved under [Wis. Admin. Code § SPS 305.08](#) that relate to the theory, operation, maintenance, and inspection of POWTS treatment and dispersal components including instruction on all of the following:
 - Sand Filters
 - Effluent pumps and switches
 - Alarms and floats
 - Active filtration devices
 - Valves and solenoids for distributing effluent
 - Aerobic treatment unitsUpload verification of attending one of these courses to obtain registration. For a list of approved courses, please view the Department website at <http://dsps.wi.gov> under “Professions” and select “POWTS Maintainer.”
 - b. **Experience:** At least 60 hours of experience as a licensed Master Plumber, Master Plumber Restricted Service, Journeyman Plumber, or Journeyman Plumber Restricted Service installing POWTS treatment and dispersal components that involve installation of at least all the devices listed in the bullet points above. **Complete** Form 3136T on the next page.

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DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING POWTS MAINTAINER REGISTRATION EXPERIENCE FORM (3136T)

APPLICANT Complete the applicant section of the form. Obtain the required signatures in the Experience Table then upload the completed form into your LicensE account, https://license.wi.gov .			
Last Name	First Name	MI	Former/Maiden Name(s)
See information on Form 3136 page i to see if you are required to complete and upload this form.			Application Number
			PAR-

EXPERIENCE TABLE:

Document at least 60 hours of experience as a licensed Master Plumber, Master Plumber Restricted Service, Journeyman Plumber, or Journeyman Plumber Restricted Service installing POWTS treatment and dispersal components that include installation of at least all the devices listed on page i of Form 3136. Copies of this page may be made to mail to witnesses to sign.

Hours	Printed Name of Witness	Witness Signature (If unable to provide a digital signature print and sign form.)	Witness Phone Number (including area code)