Wisconsin Department of Safety and Professional Services Division of Policy Development 4822 Madison Yards Way, 2nd Floor PO Box 8366 Madison WI 53708-8366



Phone: 608-266-2112 Web: http://dsps.wi.gov Email: dsps@wisconsin.gov

Tony Evers, Governor Dawn B. Crim, Secretary

VIRTUAL/TELECONFERENCE ACCOUNTING EXAMINING BOARD

Virtual, 4822 Madison Yards Way, Madison Contact: Brad Wojciechowski (608) 266-2112 December 1, 2021

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:00 A.M.

OPEN SESSION - CALL TO ORDER - ROLL CALL

- A. Adoption of Agenda (1-3)
- B. Approval of Minutes of September 1, 2021 (4-6)
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Announcements and Recognition
- E. Administrative Matters Discussion and Consideration
 - 1. Department, Staff and Board Updates
 - 2. Board Members Term Expiration Dates
 - a. Denor, Gerald E. 7/1/2017
 - b. Friedman, Michael E. -7/1/2023
 - c. Misey, Robert $-\frac{7}{1}/2025$
 - d. Phillips, Joan -7/1/2023
 - e. Reinemann, John -7/1/2025
 - f. Schlichting, David K. -7/1/2022
 - g. Strautmann, Susan M. -7/1/2024
- F. Legislation and Policy Matters Discussion and Consideration
- G. Administrative Rule Matters Discussion and Consideration
 - 1. Granting Authority to Verify or Audit Renewal Licenses
 - 2. Review of Accounting License Renewal Form
 - 3. Pending or Possible Rulemaking Projects (7-8)
- H. Credentialing Matters Discussion and Consideration
 - 1. Certified Public Accountants Certified and Licensed Since Last Review Meeting
 - 2. Firms Licensed Since Last Review Meeting (9-11)
 - 3. Reporting of Continuing Professional Education (CPE) Requirements

- I. Authority to Wave CPE Requirements Discussion and Consideration
- J. National Association of State Boards of Accountancy (NASBA) Fee Increase Discussion and Consideration
- K. Membership Dues and Budgeting Discussion and Consideration
- L. Speaking Engagements, Travel, or Public Relation Requests, and Reports
 - Travel Report: 2021 NASBA Annual Meeting October 31-November 3, 2021 San Diego – Michael Friedman and Gerald Denor

M. COVID-19 – Discussion and Consideration

- N. Discussion and Consideration of Items Added After Preparation of Agenda
 - 1. Introductions, Announcements and Recognition
 - 2. Administrative Matters
 - 3. Election of Officers
 - 4. Appointment of Liaisons and Alternates
 - 5. Delegation of Authorities
 - 6. Education and Examination Matters
 - 7. Credentialing Matters
 - 8. Practice Matters
 - 9. Legislative and Policy Matters
 - 10. Administrative Rule Matters
 - 11. Liaison Reports
 - 12. Board Liaison Training and Appointment of Mentors
 - 13. Informational Items
 - 14. Division of Legal Services and Compliance (DLSC) Matters
 - 15. Presentations of Petitions for Summary Suspension
 - 16. Petitions for Designation of Hearing Examiner
 - 17. Presentation of Stipulations, Final Decisions and Orders
 - 18. Presentation of Proposed Final Decisions and Orders
 - 19. Presentation of Interim Orders
 - 20. Petitions for Re-Hearing
 - 21. Petitions for Assessments
 - 22. Petitions to Vacate Orders
 - 23. Requests for Disciplinary Proceeding Presentations
 - 24. Motions
 - 25. Petitions
 - 26. Appearances from Requests Received or Renewed
 - 27. Speaking Engagements, Travel, or Public Relation Requests, and Reports

O. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

- P. Division of Legal Service and Compliance (DLSC) Matters
 - 1. Proposed Stipulations, Final Decisions and Orders

- a. 18 ACC 020 Natasha Chambers, Chambers CPA LLC (12-18)
- b. 19 ACC 016 William Markee (**19-25**)
- Q. Deliberation of Items Added After Preparation of the Agenda
 - 1. Education and Examination Matters
 - 2. Credentialing Matters
 - 3. DLSC Matters
 - 4. Monitoring Matters
 - 5. Professional Assistance Procedure (PAP) Matters
 - 6. Petitions for Summary Suspensions
 - 7. Petitions for Designation of Hearing Examiner
 - 8. Proposed Stipulations, Final Decisions and Order
 - 9. Proposed Interim Orders
 - 10. Administrative Warnings
 - 11. Review of Administrative Warnings
 - 12. Proposed Final Decisions and Orders
 - 13. Matters Relating to Costs/Orders Fixing Costs
 - 14. Case Closings
 - 15. Board Liaison Training
 - 16. Petitions for Assessments and Evaluations
 - 17. Petitions to Vacate Orders
 - 18. Remedial Education Cases
 - 19. Motions
 - 20. Petitions for Re-Hearing
 - 21. Appearances from Requests Received or Renewed
- R. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- S. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate
- T. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT MEETING: MARCH 9, 2022

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreter services for the deaf or hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, 608-266-2112, or the Meeting Staff at 608-266-5439.

VIRTUAL/TELECONFERENCE ACCOUNTING EXAMINING BOARD MEETING MINUTES SEPTEMBER 1, 2021

PRESENT: Gerald Denor, Michael Friedman, Robert Misey, Joan Phillips, John Reinemann

(arrived at 9:03 a.m.), David Schlichting, Susan Strautmann

STAFF: Brad Wojciechowski, Executive Director; Jon Derenne, Legal Counsel; Sofia

Anderson, Administrative Rule Coordinator; Katlin Schwartz, Bureau Assistant; Kimberly Wood, Program Assistant Supervisor-Adv.; and other DSPS Staff

CALL TO ORDER

Michael Friedman, Chairperson, called the meeting to order at 9:01 a.m. A quorum of six (6) members was confirmed.

ADOPTION OF AGENDA

MOTION: Gerald Denor moved, seconded by Joan Phillips, to adopt the Agenda as

published. Motion carried unanimously.

APPROVAL OF MINUTES OF JUNE 9, 2021

MOTION: Robert Misey moved, seconded by Joan Phillips, to approve the minutes

of June 9, 2021 as published. Motion carried unanimously.

(John Reinemann arrived at 9:03 a.m.)

ADMINISTRATIVE RULE MATTERS

CR 20-041 (Accy 2), Relating to Requirements for Certification

MOTION: Michael Friedman moved, seconded by Gerald Denor, to approve the

Adoption Order for Clearinghouse Rule CR 20-041 relating to requirements for certification. Motion carried unanimously.

CR 21-013 (Accy 2), Relating to Examination Completion Deadline

MOTION: Gerald Denor moved, seconded by David Schlichting, to authorize the

Chairperson to approve the Adoption Order for Clearinghouse Rule CR 21-013 relating to examination completion deadline once it is ready for

approval. Motion carried unanimously.

Extension Status - EmR 2113, Accy 2, Relating to Uniform CPA Examination Deadline

MOTION: Gerald Denor moved, seconded by Joan Phillips, to delegate authority to

the Chairperson to approve the request for a second extension of EmR

Virtual/Teleconference Accounting Examining Board Meeting Minutes September 1, 2021 Page 1 of 3 2113 (Accy 2) relating to the Uniform CPA Examination Deadline, to expire 12/31/2021. Motion carried unanimously.

CREDENTIALING MATTERS

Certified Public Accountants Certified and Licensed Since the Last Review Meeting

MOTION: David Schlichting moved, seconded by John Reinemann, to accept all

certified public accountants that have been certified and licensed since the

last Board meeting. Motion carried unanimously.

Firms Licensed Since the Last Review Meeting

Michael Friedman moved, seconded by Gerald Denor, to accept all public **MOTION:**

accounting firms that have been licensed since the last Board meeting.

Motion carried unanimously.

SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS, AND REPORTS

Consideration of Attendance: 2021 NASBA Annual Meeting – October 31-November 3, 2021 – San Diego

MOTION: Joan Phillips moved, seconded by John Reinemann, to designate Michael

Friedman, as the Board's delegate, and to authorize Gerald Denor to attend the 114th NASBA Annual Meeting, on the Boards behalf, on October 31, 2021 – November 3, 2021 in San Diego, CA and to authorize

travel/attendance. Motion carried unanimously.

CLOSED SESSION

MOTION:

Michael Friedman moved, seconded by Joan Phillips, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Michael Friedman, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Gerald Denor-yes; Michael Friedman-yes; Robert Misey-yes; Joan Phillips-yes; John Reinemann-yes; David Schlichting-yes; and Susan Strautmann-yes. Motion carried unanimously.

The meeting convened to Closed Session at 9:56 a.m.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulations, Final Decisions and Orders

Virtual/Teleconference Accounting Examining Board Meeting Minutes September 1, 2021 Page 2 of 3

MOTION: David Schlichting moved, seconded by Susan Strautmann, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings of the following cases:

1. 18 ACC 012 – Oliver Plunkett, Oliver Plunkett SC

2. 21 ACC 002 – Dennis J. Wiser

Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Gerald Denor moved, seconded by Joan Phillips, to reconvene into open session. Motion carried unanimously.

The meeting reconvened into Open Session at 10:07 a.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Michael Friedman moved, seconded by Susan Strautmann, to affirm all

motions made and votes taken in closed session. Motion carried

unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Robert Misey moved, seconded by Joan Phillips, to adjourn the meeting.

Motion carried unanimously.

The meeting adjourned at 10:15 a.m.

State of Wisconsin Department of Safety & Professional Services

AGENDA REQUEST FORM

1) Name and title of pers	son submitting the request:	2) Date when reque	2) Date when request submitted:					
Sofia Anderson, Administ	rative Rules Coordinator	11/18/21	11/18/21					
,			Items will be considered late if submitted after 12:00 p.m. on the deadline					
2) Name of Poord Com-	mittae Council Sections:	date which is 8 busir	ness days before the meeting					
3) Name of Board, Committee, Council, Sections:								
Accounting Examining Bo								
4) Meeting Date:	5) Attachments:	6) How should the item be ti	itled on the agenda page?					
December 1, 2021	⊠ Yes	Administrative Rules Matters – Discussion and Consider						
	□ No	Pending and Possib	Pending and Possible Rulemaking Projects					
7) Place Item in:	, ,	nce before the Board being	9) Name of Case Advisor(s), if required:					
		es, please complete	N/A					
Closed Session	Appearance Req	uest for Non-DSPS Staff)						
	☐ Yes							
	⊠ No							
10) Describe the issue and action that should be addressed:								
Attachments:								
1. Accounting Rules Chart								
11)		Authorization						
r								
DAnderson	L							
11/18/21								
Signature of person ma	king this request		Date					
olynature or person ma	mily tilla request		Date					
O			D-4-					
Supervisor (if required)			Date					
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date								
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda.								
Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.								
3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a								
meeting.								

Accounting Examining Board Rule Projects (updated 11/17/21)

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating clause	Current Stage	Next Step
EmR 2113	035-21	9/29/2023	Accy 2	Uniform CPA Examination Deadline	Rule effective until 12/01/21. Second extension letter sent to Legislature on 10/26/21. Request specified for the extension to be until exactly 12/31/21.	Pending Legislature notification.
21-013	154-20	6/21/2023	Accy 2	CPA Examination Completion Deadline	Chair signed Adoption Order on 10/06/21. Submitted to LRB for publication on 10/06/21. Rule will be effective on 1/1/22.	N/A
20-041	112-20	2/17/2023	Accy 2	Education required for certification and examinations.	Adoption Order signed and submitted to LRB on 9/1/21. Publication in October. Rule effective on 11/1/21.	N/A

State of Wisconsin Department of Safety & Professional Services

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request:			t:	2) Date When Request Submitted:					
James Kuehn, LPPA				11/23/21					
				Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting					
3) Name of Board, Com	mittee, Co	ouncil, Sections:							
Accounting Examing	Board								
4) Meeting Date:	5) Attachments: 6) How			should the item be tit	tled on the agenda page?				
12/1/21	⊠ Ye								
				lentialing Matters					
				Certified Public Accountants Certified and Licensed Since Last Review Meeting irms Licensed Since Last Review Meeting					
					o				
7) Place Item in:			nce before	e the Board being	9) Name of Case Advisor(s), if required:				
Open Session		scheduled?	D 14	5 V					
☐ Closed Session			Board A	ppearance Request)					
10) Describe the issue a	nd action	No No	draccade						
10) Describe the issue a	iliu actioi	i iliai Siloulu be au	uresseu.						
Informational – No Acti									
List of Certified Public		nts certified and li	censed, a	ind firms licensed sin	ce last				
review meeting on 9/1/2	2021								
11)			Authoriza	tion	D. J. 44100/0004				
Signature of person making this request					Date 11/23/2021				
James Kuehn									
Supervisor (if required)					Date				
Caperinos (in requires)					- 4.0				
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date									
Directions for including	supporti	na documents:							
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda.									
2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.									
	original	documents needin	g Board (Chairperson signature	e to the Bureau Assistant prior to the start of a				
meeting.									

A. Certified Public Accountants Certified and Licensed Since Last Review Meeting:

1. 28220-1; Bartelme, Oksana

2. 28221-1; Salutz, Alec

3. 28222-1; Fried, Elizabeth

4. 28223-1; Van Schyndel, Tyler

5. 28224-1; Campbell, Sarah

6. 28225-1; Whitstone, Rachel

7. 28226-1; Hietpas, Alexa

8. 28227-1; De Starkey, Matthew

9. 28228-1; Pamperin, Kirsten

10. 28229-1; Tietjen, Marc

11. 28230-1; Knoeck, Ashley

12. 28231-1; Dittmer, Victoria

13. 28232-1; Stever, Riley

14. 28233-1; Kassube, Shari

15. 28234-1; Wegner, Amanda

16. 28235-1; Brogley, Austin

17. 28236-1; Yatsenko, Dimitri

18. 28237-1; Reisbig, Michelle

19. 28238-1; Hansen, Debra

20. 28239-1; Hermes, Hunter

21. 28240-1; Stuessy, Christopher

22. 28241-1; Mulshine, Andrew

23. 28242-1; Liotta, Alexander

24. 28243-1; Gross, Jacob

25. 28244-1; Armsrtong, Valerie

26. 28245-1; Zielinski, Benjamin

27. 28246-1; Meyer, Lane

28. 28247-1; Seeber, Jacob

29. 28248-1; Connors, Megan

30. 28249-1; Noel, Michael

31. 28250-1; Soyk, Jamie

32. 28251-1; Teal, Samantha

33. 28252-1; Mueller, Derek

34. 28253-1; Hoffman, Samuel

35. 28254-1; Jordan, Kristen

36. 28255-1; Kunde, Samuel

37. 28256-1; Sharapova, Lyaisan

38. 28257-1; Kawula, Kelsey

39. 28258-1; Navratil, Zane

40. 28259-1; Ryan, Madison

41. 28260-1; Kim, Min Hyung

42. 28261-1; Ethington, Molly

43. 28262-1; Boone, Samantha

44. 28263-1; Ciriacks, Joseph

45. 28264-1; Nelson, Michael

46. 28265-1; Kaufmann, Allyson

47. 28266-1; Streff, Lyndsey

48. 28267-1; Stayduhar, Henry

49. 28268-1; Hlava, Megan

50. 28269-1; Ballard, Levi

51. 28270-1; Kulcyk, Nicole

52. 28271-1; Born, Calla

53. 28272-1: Lefaivre, Kevin

54. 28273-1; Neu, John

55. 28274-1; Gagliardi, Emma

56. 28275-1; Staudt, Kyle

57. 28276-1; Cervini, Anthony

58. 28277-1; Golden, Noah

59. 28278-1; Grindel, Jacob

60. 28279-1; Pickel, Jacob

61. 28280-1; Fiorenza, Victoria

62. 28281-1; Burns, Tyler

63. 28282-1; Karls, Joshua

64. 28283-1; Helstern, Thomas

65. 28284-1; Koehler, Timothy

66. 28285-1; Kunz, Trevor

67. 28286-1; Peterson, Sarah

68. 28287-1; Lenhart, Christine

69. 28288-1; Plecas, Kristina

70. 28289-1; Hoo, Alex

71. 28290-1; Soehnlein,

Katherine

72. 28291-1; Barrett, Katie

73. 28292-1; Geiger, Megan

74. 28293-1; Dunham, Matthew

75. 28294-1; Matthews, Benjamin

76. 28295-1; Thomas, Raymond

77. 28296-1; Krueger, Joseph

78. 28297-1; Jiang, Bingying

79. 28298-1; McDonald, Wyatt

80. 28299-1; Smerz, Daniel

81. 28300-1; Pekrul, Chad

82. 28301-1; Rapp, Craig

83. 28302-1; Hawkins, Ryan

84. 28303-1; Semrau, Alexus

85. 28304-1; Lettenberger, Ellen

86. 28305-1; Garner, Jamie

87. 28306-1; Nawara, Sarah

88. 28307-1; Raspiller, Jessica

89. 28308-1; Frey, Jacob

90. 28309-1; Klees, Victoria

91. 28310-1; Luib, Courtney

92. 28311-1; Powers, Ariel

93. 28312-1; Laufenberg, Troy

94. 28313-1; Hellenbrand, Alec

95. 28314-1; March, Brady

96. 28315-1; Carviou, Claire 97. 28316-1; Lehman, Jeffrey 98. 28317-1; Greuel, Brittany 99. 28318-1; Fater, Lucas 100. 28319-1; Wegter, Tyler 101. 28320-1; Barth, Michael 102. 28321-1; Ullerich, David 103. 28322-1; De Sio, Patrick 104. 28323-1; Cvetan, Nathan 105. 28324-1; Hartzell, Shantel

2. Firms Licensed Since Last Review Meeting

- 1. 1611-3; Skye Accounting, LLC
- 2. 1612-3; SkyPoint Consulting
- 3. 1613-3; Peaceful Returns LLC
- 4. 1616-3; Collins Tax & Financial Services LLC