



---

**HYBRID (IN-PERSON/VIRTUAL)  
AUCTIONEER BOARD  
Room N208, 4822 Madison Yards Way, 2<sup>nd</sup> Floor North, Madison  
Contact: Adam Barr (608) 266-2112  
October 25, 2022**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board. Be advised that board members may attend meetings designated as “Hybrid” in-person or virtually.*

**AGENDA**

**9:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

**A. Adoption of Agenda (1-3)**

**B. Approval of Minutes of July 12, 2022 (4)**

**C. Reminders: Conflicts of Interest, Scheduling Concerns**

**D. Administrative Matters – Discussion and Consideration**

- 1) Department, Staff, and Board Updates
- 2) Board Members – Term Expiration Date
  - a. Berlinski, Heather – 5/1/2016
  - b. Hansen, Bryce L. – 5/1/2024
  - c. Jones, Stanley D. – 5/1/2026
  - d. Stockwell, Randy J. – 5/1/2024
  - e. Thiel, Jerry L. – 5/1/2018
  - f. Zentner, Deana M. – 5/1/2023

**E. Administrative Rule Matters – Discussion and Consideration**

- 1) Pending or Possible Rulemaking Projects

**F. COVID-19 – Discussion and Consideration**

**G. Discussion and Consideration of Items Added After Preparation of Agenda**

- 1) Introductions, Announcements and Recognition
- 2) Nominations, Elections, and Appointments
- 3) Administrative Matters
- 4) Election of Officers
- 5) Appointment of Liaisons and Alternates
- 6) Delegation of Authorities
- 7) Education and Examination Matters

- 8) Credentialing Matters
- 9) Practice Matters
- 10) Legislative and Policy Matters
- 11) Administrative Rule Matters
- 12) Liaison Reports
- 13) Board Liaison Training and Appointment of Mentors
- 14) Division of Legal Services and Compliance (DLSC) Matters
- 15) Presentations of Petitions for Summary Suspension
- 16) Petitions for Designation of Hearing Examiner
- 17) Presentation of Stipulations, Final Decisions and Orders
- 18) Presentation of Proposed Final Decisions and Orders
- 19) Presentation of Interim Orders
- 20) Petitions for Re-Hearing
- 21) Petitions for Assessments
- 22) Petitions to Vacate Orders
- 23) Requests for Disciplinary Proceeding Presentations
- 24) Motions
- 25) Petitions
- 26) Appearances from Requests Received or Renewed
- 27) Speaking Engagements, Travel, or Public Relation Requests, and Reports

#### **H. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

#### **I. Deliberation on Matters Relating to Costs/Orders Fixing Costs**

- 1) Nicholas W. Cain, Respondent – DHA Case Number SPS-21-0074/DLSC Case Number 18 AUC 006 (**5-25**)

#### **J. Deliberation of Items Added After Preparation of the Agenda**

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Monitoring Matters
- 4) Professional Assistance Procedure (PAP) Matters
- 5) Petitions for Summary Suspensions
- 6) Petitions for Designation of Hearing Examiner
- 7) Proposed Stipulations, Final Decisions and Orders
- 8) Proposed Interim Orders
- 9) Administrative Warnings
- 10) Review of Administrative Warnings
- 11) Proposed Final Decisions and Orders
- 12) Matters Relating to Costs/Orders Fixing Costs
- 13) Case Closings
- 14) Board Liaison Training
- 15) Petitions for Assessments and Evaluations
- 16) Petitions to Vacate Orders
- 17) Remedial Education Cases
- 18) Motions

- 19) Petitions for Re-Hearing
- 20) Appearances from Requests Received or Renewed

K. Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

L. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

M. Open Session Items Noticed Above Not Completed in the Initial Open Session

**ADJOURNMENT**

**NEXT MEETING: TBD (2023)**

\*\*\*\*\*  
MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer at 608-266-2112, or the Meeting Staff at 608-266-5439.

**VIRTUAL/TELECONFERENCE  
AUCTIONEER BOARD  
MEETING MINUTES  
JULY 12, 2022**

**PRESENT:** Heather Berlinski, Stanley Jones (*arrived at 9:43 a.m.*), Randy Stockwell, Jerry Thiel, Deana Zentner

**EXCUSED:** Bryce Hansen

**STAFF:** Adam Barr, Executive Director; Jameson Whitney, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Katlin Schwartz, Bureau Assistant; and other DSPS Staff

**CALL TO ORDER**

Jerry Thiel, Chairperson, called the meeting to order at 9:43 a.m. A quorum was confirmed with four (4) members present.

*(Stanley Jones arrived at 9:43 a.m.)*

**ADOPTION OF AGENDA**

**MOTION:** Randy Stockwell moved, seconded by Deana Zentner, to adopt the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF APRIL 5, 2022**

**MOTION:** Stanley Jones moved, seconded by Randy Stockwell, to approve the Minutes of April 5, 2022 as published. Motion carried unanimously.

**AUCTION CONTRACT CHECKLIST DOCUMENT**

**MOTION:** Stanley Jones moved, seconded by Jerry Thiel, to approve the Auction Contract Checklist document as presented in the July 12, 2022 agenda materials. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Stanley Jones moved, seconded by Heather Berlinski, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:11 a.m.