



**VIRTUAL/TELECONFERENCE
REFERRAL CRITERIA WORK GROUP
CONTROLLED SUBSTANCES BOARD**
Virtual, 4822 Madison Yards Way, Madison
Contact: Tom Ryan (608) 266-2112
December 15, 2023

The following agenda describes the issues that the Work Group plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Work Group. A quorum of the Board may be present during the Work Group meeting.

AGENDA

8:30 A.M.

OPEN SESSION - CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-2)

B. Approval of Minutes of:

1. March 15, 2019 (3)
2. July 12, 2019 (4)
3. September 13, 2019 (5-6)
4. November 15, 2019 (7)
5. January 10, 2020 (8-9)
6. March 13, 2020 (10)
7. September 10, 2021 (11-12)
8. November 12, 2021(13-14)
9. January 14, 2022 (15-16)
10. March 11, 2022 (17-18)
11. May 13, 2022 (19-20)
12. July 15, 2022 (21-22)
13. September 9, 2022(23-24)
14. November 11, 2022 (25-26)
15. March 10, 2023(27-28)
16. September 8, 2023(29-30)

C. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

D. Review of summary reports potentially identifying suspicious or critically dangerous conduct or practices (31-109)

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

E. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

NEXT MEETING: JANUARY 19, 2024

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, or the Meeting Staff at 608-267-7213.

**REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
MARCH 15, 2019**

PRESENT: Doug Englebert, Peter Kallio, John Weitekamp

EXCUSED: Timothy Westlake

STAFF: Yolanda Y. McGowan, DPD Division Administrator; Sharon Henes, Administrative Rules Coordinator; Kimberly Wood, Program Assistant Supervisor-Adv.; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 9:04 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: John Weitekamp moved, seconded by Peter Kallio, to adopt the agenda as published. Motion carried unanimously.

ADJOURNMENT

MOTION: John Weitekamp moved, seconded by Peter Kallio, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:02 a.m.

**REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
JULY 12, 2019**

PRESENT: Doug Englebert, Peter Kallio, John Weitekamp, Timothy Westlake

STAFF: Christian Albouras, Executive Director; Jameson Whitney, Legal Counsel; Sharon Henes, Administrative Rules Coordinator; Cecelia McDermott, Office Associate; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 9:31 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

MOTION: Peter Kallio moved, seconded by Timothy Westlake, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: Timothy Westlake moved, seconded by John Weitekamp, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Doug Englebert-yes; Peter Kallio-yes; John Weitekamp-yes; and Timothy Westlake-yes. Motion carried unanimously.

The Board convened to Closed Session at 9:32 a.m.

RECONVENE TO OPEN SESSION

MOTION: Peter Kallio moved, seconded by Timothy Westlake, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 10:30 a.m.

ADJOURNMENT

MOTION: Peter Kallio moved, seconded by John Weitekamp, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:30 a.m.

**REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
SEPTEMBER 13, 2019**

PRESENT: Doug Englebert, John Weitekamp, Timothy Westlake

EXCUSED: Peter Kallio

STAFF: Christian Albouras, Executive Director; Jameson Whitney, Legal Counsel; Sharon Henes, Administrative Rules Coordinator; Megan Glaeser, Bureau Assistant; Gayle Nimmerguth, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 9:32 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

MOTION: Timothy Westlake moved, seconded by John Weitekamp, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: Timothy Westlake moved, seconded by John Weitekamp, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Doug Englebert-yes; John Weitekamp-yes; and Timothy Westlake-yes. Motion carried unanimously.

The Board convened to Closed Session at 9:33 a.m.

REVIEW OF SAMPLE PRESCRIBER MONITORING REPORTS

MOTION: Timothy Westlake moved, seconded by John Weitekamp, to refer the following licensees to intake for investigation. Motion carried unanimously.

1. Prescriber_Family Practice_1
2. Prescriber_Family Practice_2
3. Prescriber_Family Practice_4

RECONVENE TO OPEN SESSION

MOTION: Timothy Westlake moved, seconded by John Weitecamp, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 10:47 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: John Weitecamp moved, seconded by Timothy Westlake, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: John Weitecamp moved, seconded by Timothy Westlake, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:47 a.m.

**REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
NOVEMBER 15, 2019**

PRESENT: Doug Englebert, Peter Kallio (*via Skype*), John Weitekamp, Timothy Westlake (*via Skype*)

STAFF: Christian Albouras, Executive Director; Jameson Whitney, Legal Counsel; Kimberly Wood, Program Assistant Supervisor-Advanced; Andrea Magermans, Program and Policy Analyst-Advanced; Nate Neumann, Research Analyst; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 9:02 a.m. A quorum was confirmed with four (4) members present.

ADOPTION OF AGENDA

Amendments to the Agenda:

MOTION: John Weitekamp moved, seconded by Peter Kallio, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: John Weitekamp moved, seconded by Peter Kallio, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Doug Englebert-yes; Peter Kallio-yes; John Weitekamp-yes. Motion carried unanimously.

The Board convened to Closed Session at 9:04 a.m.

RECONVENE TO OPEN SESSION

MOTION: Peter Kallio moved, seconded by John Weitekamp, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:24 a.m.

ADJOURNMENT

MOTION: Peter Kallio moved, seconded by John Weitekamp, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:33 a.m.

**REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
JANUARY 10, 2020**

PRESENT: Doug Englebert, Peter Kallio (*via Skype/arrived at 9:03 a.m.*), John Weitekamp, Timothy Westlake (*via Skype*)

STAFF: Debra Sybell, Executive Director; Jameson Whitney, Legal Counsel; Sharon Henes, Administrative Rules Coordinator; Kimberly Wood, Program Assistant Supervisor-Advanced; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:33 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

Amendments to the Agenda:

MOTION: John Weitekamp moved, seconded by Timothy Westlake, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: John Weitekamp moved, seconded by Timothy Westlake, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Doug Englebert-yes; John Weitekamp-yes; and Timothy Westlake-yes. Motion carried unanimously.

The Board convened to Closed Session at 8:36 a.m.

(Peter Kallio joined the meeting at 9:03 a.m.)

RECONVENE TO OPEN SESSION

MOTION: John Weitekamp moved, seconded by Timothy Westlake, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:26 a.m.

ADJOURNMENT

MOTION: Peter Kallio moved, seconded by John Weitekamp, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 9:27 a.m.

DRAFT

**REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
MARCH 13, 2020**

PRESENT: Doug Englebert (*via Skype*), Peter Kallio, John Weitekamp

EXCUSED: Timothy Westlake

STAFF: Christian Albouras, Executive Director; Jameson Whitney, Legal Counsel; Sharon Henes, Administrative Rules Coordinator; Megan Glaeser, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:36 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

MOTION: Peter Kallio moved, seconded by Weitekamp, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: Peter Kallio moved, seconded by John Weitekamp, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Doug Englebert-yes; Peter Kallio- yes; and John Weitekamp-yes. Motion carried unanimously.

The Board convened to Closed Session at 8:39 a.m.

RECONVENE TO OPEN SESSION

MOTION: Peter Kallio moved, seconded by John Weitekamp, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:38 a.m.

ADJOURNMENT

MOTION: Peter Kallio moved, seconded by John Weitekamp, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:42 a.m.

**REFERRAL CRITERIA WORK GROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
SEPTEMBER 10, 2021**

PRESENT: Subhadeep Barman, Yvonne Bellay, Doug Englebert, Emily Zentz (*arrived at 8:33 a.m.*)

EXCUSED: Peter Kallio, John Weitekamp

(Emily Zentz served as the representative for the Board of Nursing at this meeting.)

(Yvonne Bellay served as an alternate Work Group representative at this meeting.)

STAFF: Adam Barr, Executive Director; Jameson Whitney, Legal Counsel; Nilajah Hardin, Administrative Rules Coordinator; Katlin Schwartz, Bureau Assistant; Megan Glaeser, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:30 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

MOTION: Subhadeep Barman moved, seconded by Yvonne Bellay, to adopt the Agenda as published. Motion carried unanimously.

(Emily Zentz arrived at 8:33 a.m.)

CONVENE TO CLOSED SESSION

MOTION: Subhadeep Barman moved, seconded by Yvonne Bellay, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Subhadeep Barman-yes; Yvonne Bellay-yes; Doug Englebert-yes; and Emily Zentz-yes. Motion carried unanimously.

The Board convened to Closed Session at 8:33 a.m.

(Doug Englbert was disconnected from 9:08 a.m.-9:16 a.m.)

REFERRAL PROJECT UPDATES AND REVIEW OF TOP-PRESCRIBING PRESCRIBER SUMMARY REPORTS

MOTION: Subhadeep Barman moved, seconded by Yvonne Bellay, to recommend that the Controlled Substances Board refer Prescriber 3 to the Medical Examining Board for further proceedings. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Subhadeep Barman moved, seconded by Emily Zentz, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:28 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Subhadeep Barman moved, seconded by Emily Zentz, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Subhadeep Barman moved, seconded by Yvonne Bellay, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:29 a.m.

**VIRTUAL/TELECONFERENCE
REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
NOVEMBER 12, 2021**

PRESENT: Subhadeep Barman, Doug Englebert, John Weitekamp

EXCUSED: Peter Kallio

STAFF: Adam Barr, Executive Director; Jameson Whitney, Legal Counsel; Nilajah Hardin, Administrative Rules Coordinator; Katlin Schwartz, Bureau Assistant; Kimberly Wood, Program Assistant Supervisor-Adv.; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:30 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Subhadeep Barman-yes; Doug Englebert-yes; and John Weitekamp-yes. Motion carried unanimously.

The Board convened to Closed Session at 8:32 a.m.

REVIEW OF TOP-PRESCRIBING PRESCRIBER SUMMARY REPORTS

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to recommend that the Controlled Substances Board refer prescribers 4, 5, 6, 8, 9, 10, 11, 12, and 13 to the Medical Examining Board for further proceedings. Motion carried unanimously.

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to recommend that the Controlled Substances Board refer prescribers 1, 2, 3, 4, 11, 12, 13, and 14 to the Board of Nursing for further proceedings. Motion carried unanimously.

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to recommend a watchlist for prescribers 6, 8, 9, 10, 15, and 16. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:28 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:29 a.m.

**VIRTUAL/TELECONFERENCE
REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
JANUARY 14, 2022**

PRESENT: Subhadeep Barman (*arrived at 8:47 a.m.*), Rosemary Dolatowski, Doug Englebert, John Weitekamp

EXCUSED: Peter Kallio

STAFF: Adam Barr, Executive Director; Jameson Whitney, Legal Counsel; Nilajah Hardin, Administrative Rules Coordinator; Katlin Schwartz, Bureau Assistant; Kimberly Wood, Program Assistant Supervisor-Adv.; and other DSPS Staff

Rosemary Dolatowski served as the Board of Nursing Representative at this meeting.

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:30 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

Amendments to the Agenda:

MOTION: John Weitekamp moved, seconded by Rosemary Dolatowski, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: John Weitekamp moved, seconded by Rosemary Dolatowski, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rosemary Dolatowski-yes; Doug Englebert-yes and John Weitekamp-yes. Motion carried unanimously.

The Board convened to Closed Session at 8:35 a.m.

Subhadeep Barman arrived at 8:47 a.m.

REVIEW OF TOP-PRESCRIBING PRESCRIBER SUMMARY REPORTS

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to recommend that the Controlled Substances Board refer Prescriber(s) 9, 10, and 12 to the Dentistry Examining Board for further proceedings. Motion carried unanimously.

REVIEW OF CSB LETTER TEMPLATE FOR PRESCRIBERS WITH 0% ePDMP USAGE

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to recommend to the Controlled Substances Board to adopt the zero percent prescriber letter template as presented in the January 14, 2022 agenda materials, and to refer prescribers to the Dentistry Examining Board after receiving three consecutive bimonthly warning letters regarding zero percent PDMP usage. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: John Weitekamp moved, seconded by Rosemary Dolatowski, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:24 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:25 a.m.

**VIRTUAL/TELECONFERENCE
REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
MARCH 11, 2022**

PRESENT: Subhadeep Barman, Doug Englebert, Peter Kallio, John Weitekamp

STAFF: Tom Ryan, Acting Executive Director; Jameson Whitney, Legal Counsel; Katlin Schwartz, Bureau Assistant; Kimberly Wood, Program Assistant Supervisor-Adv.; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:30 a.m. A quorum was confirmed with four (4) members present.

ADOPTION OF AGENDA

Amendments to the Agenda:

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: Peter Kallio moved, seconded by Subhadeep Barman, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Subhadeep Barman-yes; Doug Englebert-yes; Peter Kallio-yes; and John Weitekamp-yes. Motion carried unanimously.

The Board convened to Closed Session at 8:32 a.m.

REVIEW OF TOP-PRESCRIBING PRESCRIBER SUMMARY REPORTS

MOTION: Subhadeep Barman moved, seconded by Peter Kallio, to recommend that the Controlled Substances Board refer Prescriber(s) 8, 9, 11, 12, 13, 15, 16, 17, 18, 20, 22, 26, 27, 29, 30, and 31 to the Medical Examining Board for further proceedings. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Peter Kallio moved, seconded by Subhadeep Barman, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:30 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Peter Kallio moved, seconded by John Weitekamp, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:30 a.m.

DRAFT

**VIRTUAL/TELECONFERENCE
REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
MAY 13, 2022**

PRESENT: Subhadeep Barman, Rosemary Dolatowski, Doug Englebert, John Weitekamp

STAFF: Adam Barr, Executive Director; Jameson Whitney, Legal Counsel; Katlin Schwartz, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:30 a.m. A quorum was confirmed with four (4) members present.

ADOPTION OF AGENDA

Amendments to the Agenda:

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Subhadeep Barman-yes; Rosemary Dolatowski-yes; Doug Englebert-yes; and John Weitekamp-yes. Motion carried unanimously.

The Board convened to Closed Session at 8:32 a.m.

**COMPLIANCE AUDIT UPDATES AND REVIEW OF
TOP-PRESCRIBING PRESCRIBER SUMMARY REPORTS**

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to recommend that the Controlled Substances Board refer 34, 35, 38, 39, 40, 42, 43, 45, 46, 47, 48, 49, 50, 52, 53, 54, and 55 to the Medical Examining Board for further proceedings. Motion carried unanimously.

MOTION: John Weitekamp moved, seconded by Rosemary Dolatowski, to recommend that the Controlled Substances Board refer 3, 5, 8, 9, and 10 to the Physician Assistant Affiliated Credentialing Board for further proceedings. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:29 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Subhadeep Barman moved, seconded by Rosemary Dolatowski, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:30 a.m.

**VIRTUAL/TELECONFERENCE
REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
JULY 15, 2022**

PRESENT: Subhadeep Barman, Doug Englebert, Robert Weinman (*arrived at 8:39 a.m.*), John Weitekamp

STAFF: Adam Barr, Executive Director; Jameson Whitney, Legal Counsel; Katlin Schwartz, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:32 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Subhadeep Barman-yes; Doug Englebert-yes; and John Weitekamp-yes. Motion carried unanimously.

The Board convened to Closed Session at 8:34 a.m.

(*Robert Weinman arrived at 8:39 a.m.*)

REVIEW OF TOP-PRESCRIBING PRESCRIBER SUMMARY REPORTS

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to refer Prescriber APNP # 12 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. **Reason(s) for referral (see CSB 4.15): Low PDMP usage was less than 50% (Needs to be 100%) and Oxycodone prescribing as a percentage of prescriptions written.** Motion carried unanimously.

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to refer Prescriber APNP # 13 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or

boards. **Reason(s) for referral (see CSB 4.15): Based on the percentage of Oxycodone prescribing in excess of 50% of all prescriptions.** Motion carried unanimously.

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to refer Prescriber APNP # 14 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. **Reason(s) for referral (see CSB 4.15): Low PDMP usage was less than 50% (Needs to be 100%) and Oxycodone/Morphine prescribing as a percentage of prescriptions written.** Motion carried unanimously.

MOTION: Doug Englebert moved, seconded by Subhadeep Barman, to refer Prescriber APNP # 17 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. **Reason(s) for referral (see CSB 4.15): Potentially dangerous combination of drugs (Benzodiazepines and Opioids).** Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:24 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:25 a.m.

**VIRTUAL/TELECONFERENCE
REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
SEPTEMBER 9, 2022**

PRESENT: Subhadeep Barman, Doug Englebert, John Weitekamp

EXCUSED: Robert Weinman

STAFF: Adam Barr, Executive Director; Jameson Whitney, Legal Counsel; Katlin Schwartz, Bureau Assistant; Dialah Azam, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:32 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

Amendments to the Agenda:

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Subhadeep Barman-yes; Doug Englebert-yes; and John Weitekamp-yes. Motion carried unanimously.

The Board convened to Closed Session at 8:34 a.m.

REVIEW OF DENTISTRY EXAMINING BOARD ePDMP USAGE AUDIT AND TOP-PRESCRIBING PRESCRIBER SUMMARY REPORTS

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to refer individuals that had 0 % ePDMP usage for 3 consecutive audits to DLSC for further investigation, as noted in the September 9, 2022 agenda materials (Prescriber # 1, 2, 5, 6, 8, 9, 11, 12, 13, 14, 16, 17, 19, 20, 22). Motion carried unanimously.

MOTION: Doug Englebert moved, seconded by Subhadeep Barman, to refer Med Prescriber # 7 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Doug Englebert moved, seconded by John Weitekamp, to refer Med Prescriber # 19 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Doug Englebert moved, seconded by Subhadeep Barman, to refer Med Prescriber # 32 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:26 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:27 a.m.

**HYBRID (IN-PERSON/VIRTUAL)
REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
NOVEMBER 11, 2022**

PRESENT: Subhadeep Barman (*via Zoom*), Doug Englebert, Robert Weinman (*via Zoom*) (*arrived at 8:37 a.m.*), John Weitekamp

STAFF: Adam Barr, Executive Director; Jameson Whitney, Legal Counsel; Katlin Schwartz, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:36 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

Amendments to the Agenda:

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to adopt the Agenda as published. Motion carried unanimously.

(*Robert Weinman arrived at 8:37 a.m.*)

CONVENE TO CLOSED SESSION

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Subhadeep Barman-yes; Doug Englebert-yes; Robert Weinman-yes; and John Weitekamp-yes. Motion carried unanimously.

The Board convened to Closed Session at 8:38 a.m.

REVIEW OF TOP-PRESCRIBING PRESCRIBER SUMMARY REPORTS

MOTION: Doug Englebert moved, seconded by John Weitekamp, to refer Prescriber APNP # 9 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Doug Englebert moved, seconded by John Weitekamp, to refer Prescriber APNP # 12 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Doug Englebert moved, seconded by Subhadeep Barman, to refer Prescriber APNP # 14 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:19 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:20 a.m.

**VIRTUAL/TELECONFERENCE
REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
MARCH 10, 2023**

PRESENT: Subhadeep Barman, Doug Englebert, Robert Weinman, John Weitekamp

STAFF: Tom Ryan, Executive Director; Whitney DeVoe, Legal Counsel; Katlin Schwartz, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:30 a.m. A quorum was confirmed with four (4) members present.

ADOPTION OF AGENDA

MOTION: Subhadeep Barman moved, seconded by Robert Weinman, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: Robert Weinman moved, seconded by John Weitekamp, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Subhadeep Barman-yes; Doug Englebert-yes; Robert Weinman-yes; and John Weitekamp-yes. Motion carried unanimously.

The Board convened to Closed Session at 8:32 a.m.

**REVIEW OF DENTISTRY EXAMINING BOARD 0% EPDMP USAGE COMPLIANCE
AUDIT JULY-DECEMBER 2022 RESULTS**

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to recommend that the Controlled Substances Board refer Prescriber(s) OLM14262, EBST7433, FEJO3318, MORO8178, STDA3324, WIBE6190, DODY3352, MACO779, GAKY1120, SMTI7886, & JOBE6080 to the Dentistry Examining Board for further proceedings. Motion carried unanimously.

REVIEW OF TOP-PRESCRIBING PRESCRIBER SUMMARY REPORTS

MOTION: John Weitekamp moved, seconded by Subhadeep Barman, to refer Med Prescriber # 23 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to refer Med Prescriber # 28 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to refer Med Prescriber # 29 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Subhadeep Barman moved, seconded by Robert Weinman, to refer Med Prescriber # 33 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to refer Med Prescriber # 35 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to refer Med Prescriber # 41 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Subhadeep Barman moved, seconded by Doug Englebert, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:28 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Subhadeep Barman moved, seconded by John Weitekamp, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Subhadeep Barman moved, seconded by Robert Weinman, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:29 a.m.

**VIRTUAL/TELECONFERENCE
REFERRAL CRITERIA WORKGROUP
CONTROLLED SUBSTANCES BOARD
MEETING MINUTES
SEPTEMBER 8, 2023**

PRESENT: Doug Englebert, Robert Weinman, John Weitekamp

EXCUSED: Subhadeep Barman

STAFF: Tom Ryan, Executive Director; Whitney DeVoe, Legal Counsel; Diah Azam, Board Administration Specialist; and other DSPS Staff

CALL TO ORDER

Doug Englebert, Chairperson, called the meeting to order at 8:33 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

Amendments to the Agenda:

MOTION: Robert Weinman moved, seconded by John Weitekamp, to adopt the Agenda as published. Motion carried unanimously.

CONVENE TO CLOSED SESSION

MOTION: Robert Weinman moved, seconded by Doug Englebert, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Doug Englebert, Chairperson, read aloud the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Doug Englebert-yes; Robert Weinman-yes; and John Weitekamp-yes. Motion carried unanimously.

The Board convened to Closed Session at 8:35 a.m.

**REVIEW OF SUMMARY REPORTS POTENTIALLY IDENTIFYING SUSPICIOUS OR
CRITICALLY DANGEROUS CONDUCT OR PRACTICES**

MOTION: John Weitekamp moved, seconded by Robert Weinman, to refer Med Prescriber # BS482815SS to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Doug Englebert moved, seconded by Robert Weinman, to refer Med Prescriber # 43 to the Division of Legal Services and Compliance for further

investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Doug Englebert moved, seconded by John Weitekamp, to refer Med Prescriber # 48 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Doug Englebert moved, seconded by John Weitekamp, to refer Med Prescriber # 49 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Doug Englebert moved, seconded by Robert Weinman, to refer Med Prescriber # 51 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Doug Englebert moved, seconded by Robert Weinman, to refer Med Prescriber # 53 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

MOTION: Doug Englebert moved, seconded by Robert Weinman, to refer PA Prescriber # 13 to the Division of Legal Services and Compliance for further investigation and possible disciplinary action by the appropriate board or boards. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Robert Weinman moved, seconded by John Weitekamp, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:24 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Doug Englebert moved, seconded by Robert Weinman, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: John Weitekamp moved, seconded by Robert Weinman, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:25 a.m.