



**TELECONFERENCE/VIRTUAL
MARRIAGE AND FAMILY THERAPY SECTION
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND
SOCIAL WORK EXAMINING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Christian Albouras (608) 266-2112
July 21, 2020**

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of April 14, 2020 (4-6)**
- C. Conflicts of Interest
- D. Introductions, Announcements and Recognition**
 - 1) Lindsey Marsh, Marriage and Family Therapist Member (Will Replace: Fabian)
- E. Administrative Matters – Discussion and Consideration**
 - 1) Department, Staff and Board Updates
 - 2) Election of Officers
 - 3) Appointment of Liaisons and Alternates
 - 4) Board Member – Term Expiration Dates
- F. Division of Legal Services and Compliance Matters – Discussion and Consideration**
 - 1) Proposal to Utilize Case Advisors (7)
- G. COVID-19 – Discussion and Consideration**
- H. Discussion and Consideration of Items Added After Preparation of Agenda
 - 1) Introductions, Announcements and Recognition
 - 2) Administrative Matters
 - 3) Election of Officers
 - 4) Appointment of Liaisons and Alternates
 - 5) Delegation of Authorities
 - 6) Education and Examination Matters
 - 7) Credentialing Matters

- 8) Practice Matters
- 9) Administrative Rule Matters
- 10) Legislative and Policy Matters
- 11) Liaison Reports
- 12) Board Liaison Training and Appointment of Mentors
- 13) Informational Items
- 14) Division of Legal Services and Compliance (DLSC) Matters
- 15) Presentations of Petitions for Summary Suspension
- 16) Petitions for Designation of Hearing Examiner
- 17) Presentation of Stipulations, Final Decisions and Orders
- 18) Presentation of Proposed Final Decisions and Orders
- 19) Presentation of Interim Orders
- 20) Petitions for Re-Hearing
- 21) Petitions for Assessments
- 22) Petitions to Vacate Orders
- 23) Requests for Disciplinary Proceeding Presentations
- 24) Motions
- 25) Petitions
- 26) Appearances from Requests Received or Renewed
- 27) Speaking Engagements, Travel, or Public Relation Requests, and Reports

I. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

J. Deliberation on DLSC Matters

- 1) **Administrative Warnings**
 - a. 19 MFT 003 – E.M.K. **(8-9)**
- 2) **Case Closings**
 - a. 19 MFT 009 – T.A.S. **(10-15)**
- 3) **Proposed Stipulations, Final Decision and Order**
 - a. 18 MFT 011 – David R. Brown, MFT-IT **(16-22)**

K. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs

- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

L. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

M. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

N. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT MEETING: OCTOBER 13, 2020

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED
WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting Affirmative Action Officer at 608-266-2112 or the Meeting Staff at 608-266-5439.

**TELECONFERENCE/VIRTUAL
MARRIAGE AND FAMILY THERAPY SECTION
MEETING MINUTES
APRIL 14, 2020**

PRESENT: Bridget Ellingboe, Peter Fabian, Lisa Yee

STAFF: Christian Albouras, Executive Director; Jameson Whitney, Legal Counsel; Jon Derenne, Rules Coordinator; Megan Glaeser, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Bridget Ellingboe, Chairperson, called the meeting to order at 11:39 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

MOTION: Peter Fabian moved, seconded by Lisa Yee, to approve the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 28, 2020

MOTION: Lisa Yee moved, seconded by Peter Fabian, to approve the Minutes of January 28, 2020 as published. Motion carried unanimously.

INTRODUCTIONS, ANNOUNCEMENTS AND RECOGNITION

MOTION: Bridget Ellingboe moved, seconded by Lisa Yee, to recognize and thank Peter Fabian for his years of service to the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board, the Marriage & Family Therapy Section, and the State of Wisconsin. Motion carried.
Abstained: 1

MOTION: Peter Fabian moved, seconded by Lisa Yee, to recognize and thank Alice Hanson-Drew for her years of service to the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board, the Marriage & Family Therapy Section, and the State of Wisconsin. Motion carried unanimously.

CLOSED SESSION

MOTION: Lisa Yee moved seconded by Peter Fabian, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s.

19.85(1)(g), Stats.). Bridget Ellingboe, Chairperson read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Bridget Ellingboe-yes, Peter Fabian-yes; and Lisa Yee-yes. Motion carried unanimously.

The Section convened into Closed Session at 12:02 p.m.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Case Closings

18 MFT 012 – S.L.Y.

MOTION: Bridget Ellingboe moved, seconded by Lisa Yee, to close DLSC Case Number 18 MFT 012, against S.L.Y., for Lack of Jurisdiction (L2). Motion carried unanimously.

Monitoring

Jacqueline Wright, L.M.F.T.-I.T. – Requesting Full Licensure and Permission to Apply for a Marriage and Family Therapist License

MOTION: Peter Fabian moved, seconded by Lisa Yee, to grant the request of Jacqueline Wright, L.M.F.T.-I.T. for Full Licensure and Permission to Apply for a Marriage and Family Therapist License. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Bridget Ellingboe moved, seconded by Peter Fabian, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 12:26 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Bridget Ellingboe moved, seconded by Peter Fabian, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT


MOTION: Peter Fabian moved, seconded by Lisa Yee, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:31 p.m.

DRAFT

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Gretchen Mrozinski, Attorney Supervisor, Division of Legal Services and Compliance		2) Date When Request Submitted: January 30, 2020 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board			
4) Meeting Date: April 14, 2020	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Proposal to utilize Case Advisors	
7) Place Item in: <input type="checkbox"/> Open Session <input checked="" type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input checked="" type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Discuss and decide whether to utilize Case Advisors in case evaluation of open cases.			
11) Authorization			
		1/31/2020	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			