



**VIRTUAL/TELECONFERENCE
MASS TIMBER TASK FORCE
4822 Madison Yards Way, Virtual, Madison
Contact: Brad Wojciechowski (608) 266-2112
October 5, 2021**

The following agenda describes the issues that the Task Force plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Task Force.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-2)**
- B. Approval of Minutes of August 8, 2021 (3)**
- C. Welcome and Introductions**
- D. Reminders: Scheduling Concerns**
 - 1) Attendance Conflicts Impacting October 5, 2021 Meeting
 - 2) Attendance Confirmation for November 3, 2021 Meeting
- E. Administrative Matters – Discussion and Consideration**
 - 1) Department and Staff Updates
- F. Administrative Rules Matters – Discussion and Consideration (4)**
 - 1) Presentations
 - a. Fire Department Concerns and Approval Collaboration – Erich Roden
 - b. Aesthetics Around Mass Timber and Carbon Issues – Alex Timmer
 - c. Structural and Design Trends of Mass Timber – John Peronto
 - d. Variances of Mass Timber – Michael Mazmanian
 - 2) Timeline and Guidelines for Mission of Mass Timber Task Force
- G. Public Comments**

ADJOURNMENT

NEXT MEETING: NOVEMBER 3, 2021

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to

request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the deaf or hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, 608-266-2112, or the Meeting Staff at 608-266-5439.

**VIRTUAL/TELECONFERENCE
MASS TIMBER TASK FORCE
MEETING MINUTES
SEPTEMBER 8, 2021**

PRESENT: Justin Gavin, Laura Hasburgh, Michael Mazmanian, Richard Paur, John Peronto (*arrived at 9:02 a.m.*), Erich Roden, Alexander Timmer

STAFF: Brad Wojciechowski, Executive Director; Jon Derenne, Legal Counsel; Benjamin Jones, Legal Counsel; Garry Krause, Bureau Director, Safety and Buildings; Erik Hansen, Consultant, Building Systems-Senior; Kimberly Lee, Consultant, Building Systems-Senior; Jason Hansen, Consultant, Building Systems-Adv; Megan Glaeser, Bureau Assistant; and other Department Staff

CALL TO ORDER

Richard Paur, Chairperson, called the meeting to order at 9:00 a.m. A quorum was confirmed with six (6) members present.

ADOPTION OF AGENDA

MOTION: Erich Roden moved, seconded by Michael Mazmanian, to adopt the Agenda as published. Motion carried unanimously.

(John Peronto arrived at 9:02 a.m.)

WELCOME AND INTRODUCTIONS

Welcome from Secretary Dawn B. Crim

MOTION: Laura Hasburgh moved, seconded by Michael Mazmanian, to acknowledge and thank Dawn Crim, DSPS Secretary, for her virtual appearance and presentation to the Task Force. Motion carried unanimously.

ADJOURNMENT

MOTION: Laura Hasburgh moved, seconded by Alexander Timmer, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:57 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski, Executive Director		2) Date when request submitted: September 27, 2021 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Mass Timber Task Force			
4) Meeting Date:	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1. Presentations a. Fire Department Concerns and Approval Collaboration – Erich Roden b. Aesthetics Around Mass Timber and Carbon Issues – Alex Timmer c. Structural and Design Trends of Mass Timber – John Peronto d. Variances of Mass Timber – Michael Mazmanian 2. Timeline and Guidelines for Mission of Mass Timber Task Force	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Line item regarding Administrative Rules and Discussion			
11) Authorization 09-27-2021			
Signature of person making this request			Date
Supervisor (if required)			Date
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			