



VIRTUAL/TELECONFERENCE
MASS TIMBER TASK FORCE
Virtual, 4822 Madison Yards Way, Madison
Contact: Brad Wojciechowski (608) 266-2112
April 29, 2022

The following agenda describes the issues that the Task Force plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Task Force.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-2)

B. Approval of Minutes of December 3, 2021 (3)

C. Welcome and Introductions – Discussion and Consideration (4)

- 1) Jennifer Garrett – Director of Public Affairs, Department of Safety and Professional Services
- 2) Jason Korb – Korb + Associates Architects
- 3) Marco Lo Ricco – USDA Forestry Service, Forest Products Laboratory

D. Reminders: Scheduling Concerns

- 1) Attendance Conflicts Impacting April 29, 2022 Meeting
- 2) Attendance Inquiry for May 24, 2022 Meeting

E. Administrative Matters – Discussion and Consideration

- 1) Department, Staff and Task Force Updates

F. Administrative Rules Matters – Discussion and Consideration (5)

- 1) Presentation: Ed Lisinski - Heavy Timber Provisions Being Adopted into the 2024 IBC
- 2) Review of Chapters 2, 4, 5, 6, 7 of the International Building Code Relating to Method of Construction

G. Alternative Procedures for Design of Mass Timber Tall Buildings – Discussion and Consideration (6)

- 1) Developing Table of Contents for Alternative Procedures for Mass Timber Guidebook
- 2) Relating Mass Timber to Other Alternative Building Procedures

H. Public Comments

ADJOURNMENT

NEXT MEETING: MAY 24, 2022

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED
WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the deaf or hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer at 608-266-2112 at or the Meeting Staff at 608-266-5439.

**VIRTUAL/TELECONFERENCE
MASS TIMBER TASK FORCE
MEETING MINUTES
DECEMBER 3, 2021**

PRESENT: Justin Gavin, Laura Hasburgh, Michael Mazmanian, Richard Paur, Alexander Timmer (*arrived at 10:17 a.m.*)

EXCUSED: John Peronto, Erich Roden

STAFF: Brad Wojciechowski, Executive Director; Jon Derenne, Legal Counsel; Branden Piper, Administrator, Division of Industry Services; Garry Krause, Bureau Director, Safety and Buildings; Erik Hansen, Consultant, Building Systems-Senior; Kimberly Lee, Consultant, Building Systems-Senior; Jason Hansen, Consultant, Building Systems-Adv; Kimberly Wood, Program Assistant Supervisor-Adv.; Megan Glaeser, Bureau Assistant; and other Department Staff

CALL TO ORDER

Richard Paur, Chairperson, called the meeting to order at 10:07 a.m. A quorum was confirmed with four (4) members present.

ADOPTION OF AGENDA

MOTION: Laura Hasburgh moved, seconded by Michael Mazmanian, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 3, 2021

MOTION: Michael Mazmanian moved, seconded by Laura Hasburgh, to approve the Minutes of November 3, 2021 as published. Motion carried unanimously.

(*Alexander Timmer arrived at 10:17 a.m.*)


ADJOURNMENT

MOTION: Michael Mazmanian moved, seconded by Laura Hasburgh, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:26 a.m.


**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski		2) Date when request submitted: 04/20/2022 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Mass Timber Task Force			
4) Meeting Date: 04/29/2022	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Welcome and Introductions	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes - Jennifer Garrett (DSPS) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: 1. Jennifer Garrett – Director of Public Affairs, Department of Safety and Professional Services 2. Jason Korb – Korb + Associates Architects 3. Marco Lo Ricco – USDA Forest Service, Forest Products Laboratory			
11) Authorization			
		04/20/2022	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			


**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski on behalf of Ed Lisinski		2) Date when request submitted: 04/20/2022 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Mass Timber Task Force			
4) Meeting Date: 04/29/2022	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rules Matters – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input checked="" type="checkbox"/> Yes: Ed Lisinski, American Wood Council <input type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: 1. Presentation – Heavy timber provisions being adopted into the 2024 IBC 2. Review – Chapters 2, 4, 5, 6, 7 of the International Building Code Relating to Method of Construction			
11) Authorization			
		04/20/2022	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski		2) Date when request submitted: 04/20/2022 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Mass Timber Task Force			
4) Meeting Date: 04/29/2022	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Alternative Procedures for Design of Mass Timber Tall Buildings – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: 1. Developing Table of Contents for Alternative Procedures for Mass Timber Guidebook 2. Relating Mass Timber to Other Alternative Building Procedures			
11) Authorization			
		04/20/2022	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			