



---

**VIRTUAL/TELECONFERENCE**  
**PASSENGER ROPEWAYS ADVISORY COUNCIL**  
**Virtual, 4822 Madison Yards Way, Madison**  
**Contact: Brad Wojciechowski (608) 266-2112**  
**April 23, 2024**

*The following agenda describes the issues that the Council plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Council.*

**AGENDA**

**9:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-2)**
- B. Approval of Minutes of March 19, 2024 (3)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns**
- D. Introductions, Announcements and Recognition**
- E. Administrative Matters – Discussion and Consideration**
  - 1) Department, Staff and Council Updates
  - 2) Advisory Council Members
    - a. Amacher, Andrew
    - b. Dederich, Lucas
    - c. Engel, Jim
    - d. Rudd, Grenville
    - e. Schmitz, Richard
    - f. Vohs, Matthew
- F. Legislative and Policy Matters – Discussion and Consideration**
- G. Administrative Rules Matters – Discussion and Consideration (4-6)**
  - 1) DSPPS Suggested Code Changes
    - a. AMSO B77.1 and SPS 333 – Passenger Ropeways
- H. Discussion and Consideration of Items Added After Preparation of Agenda**
  - 1) Introductions, Announcements and Recognition
  - 2) Administrative Matters
  - 3) Election of Officers
  - 4) Appointment of Liaisons and Alternates
  - 5) Delegation of Authorities
  - 6) Education and Examination Matters
  - 7) Credentialing Matters

- 8) Legislative and Policy Matters
- 9) Administrative Rule Matters
- 10) Council Liaison Training and Appointment of Mentors
- 11) Informational Items
- 12) Division of Legal Services and Compliance (DLSC) Matters
- 13) Motions
- 14) Petitions
- 15) Appearances from Requests Received or Renewed

**I. Public Comments**

**ADJOURNMENT**

**NEXT MEETING: MAY 21, 2024**

\*\*\*\*\*  
MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer at 608-266-2112, or the Meeting Staff at 608-266-5439.

**VIRTUAL/TELECONFERENCE  
PASSENGER ROPEWAYS ADVISORY COUNCIL  
MEETING MINUTES  
MARCH 19, 2024**

**PRESENT:** Andrew Amacher, Lucas Dederich, Jim Engel, Grenville Rudd, Richard Schmitz, Matthew Vohs

**STAFF:** Brad Wojciechowski, Executive Director; Joseph Ricker, Legal Counsel; Jacob Pelegrin, Administrative Rules Coordinator; Tracy Drinkwater, Board Administration Specialist; and other Department staff

Matthew Vohs, Chairperson, called the meeting to order at 9:02 a.m. A majority was confirmed with six (6) members present.

**ADOPTION OF AGENDA**

**MOTION:** Grenville Rudd moved, seconded by Jim Engel, to adopt the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF FEBRUARY 27, 2024**

**MOTION:** Andrew Amacher moved, seconded by Jim Engel, to adopt the Minutes of February 27, 2024, as published. Motion carried unanimously.

**ADMINISTRATIVE RULES MATTERS**

**APPEARANCE: Third-Party Inspections – Eric Morgan, Safehold, Inc.**

**MOTION:** Andrew Amacher moved, seconded by Jim Engel, to acknowledge and thank Eric Morgan, Safehold, Inc., for their appearance related to Third Party Inspections at the Passenger Ropeway Advisory Council meeting on March 19, 2024. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Jim Engel moved, seconded by Grenville Rudd, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:08 a.m.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Jake Pelegrin Administrative Rules Coordinator		<b>2) Date when request submitted:</b> 4/10/24 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
<b>3) Name of Board, Committee, Council, Sections:</b> Passenger Ropeways Advisory Council			
<b>4) Meeting Date:</b> 4/23/24	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> <b>Administrative Rule Matters – Discussion and Consideration</b> 1. DSPTS Suggested Code Changes: a. ANSI B77.1 and SPS 333 – Passenger Ropeways	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPTS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b> N/A	
<b>10) Describe the issue and action that should be addressed:</b>  Attachments: -Passenger Ropeways Code Discussion items			
<b>11)</b> <i>Jake Pelegrin</i>		<b>Authorization</b> _____ Date	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

## **1. Mechanical Malfunction Reporting – Proposed changes**

SPS 333.15 (1) is amended to read:

**SPS 333.15 (1)** An accident resulting in bodily injury as a result of a passenger ropeway malfunction and that requires more than first aid treatment shall be reported to the department ~~within 2 business days of the injury~~ by phone or email as soon as reasonably possible but within no more than 48 hours. Fatalities as a result of a passenger ropeway malfunction shall be reported within 24 hours of occurrence.

SPS 333.15 (2) (Note) is amended to read:

**Note:** Accidents are to be reported to the ~~D~~department's Division of Industry Services, P.O. Box 7302, Madison, WI 53707-7302. Forms for reporting accidents may be obtained at the ~~Division's Web site~~ department's website at ~~http://dsps.wi.gov/programs/industry-services~~ <https://dsps.wi.gov/Documents/Programs/SkiLifts/SBD211s.pdf>. The Division can be contacted by email at [dspsbsafetyandhealthtech@wisconsin.gov](mailto:dspsbsafetyandhealthtech@wisconsin.gov) or by telephone at 608/266-3151 or 877/617-1565 or 411 (Telecommunications Relay) during normal business hours. The State Division of Emergency Management can be contacted at 800/943-0003 during non-business hours.

SPS 333.155 and (Note) are created to read:

**SPS 333.155 Malfunction Reporting.** The owner of a passenger ropeway that experiences an evacuation, deropement, or an unseated passenger which is not a direct result of loading or unloading the ropeway shall report the incident by phone or email as soon as reasonably possible but within no more than 48 hours. This does not apply to surface lifts, tows, and conveyors.

**Note:** Malfunctions are to be reported to the department's Division of Industry Services, P.O. Box 7302, Madison, WI 53707-7302. The Division can be contacted by email at [dspsbsafetyandhealthtech@wisconsin.gov](mailto:dspsbsafetyandhealthtech@wisconsin.gov) or by telephone at 608/266-3151 or 877/617-1565 or 411 (Telecommunications Relay) during normal business hours. The State Division of Emergency Management can be contacted at 800/943-0003 during non-business hours.

## **2. Major Modifications to a Lift System – Proposed Changes**

SPS 333.10 (1) (a) and (Note) are amended to read:

**SPS 333.10 (1) (a)** Before commencing the construction, installation or relocation of or addition or major modifications to a passenger ropeway, plans and specifications for the proposed passenger ropeway shall be submitted to the department for review and approval. One-for-one replacements are not considered a major modification.

**Note:** Plans and specifications are to be submitted to the ~~D~~Department's ~~Division of Industry Services, Bureau of Field Services, P.O. Box 7302, Madison, WI 53707-7302~~ at <https://esla.wi.gov/PortalCommunityLogin>. Examples of major modifications include the ropeway modifications listed in ANSI B77.1 section 1.2.4.4.

SPS 333.10 (1) (b) is repealed.

SPS 333.11 is repealed.

### **3. Soil Investigation – Proposed Changes**

SPS 333.10 (1) (c) 5. is amended to read:

**SPS 333.10 (1) (c) 5.** Details of tower construction mountings, foundations and supports, sheave assemblies and carriages. Foundation drawing shall include a description of the soil and allowable soil pressure based on investigation by the Wisconsin registered engineer.

### **4. Incorporation of ANSI Standard and Changes, Additions to, or Omissions from the Standard**

SPS 333.17 (1) is amended to read:

#### **SPS 333.17 Incorporation of standards by reference.**

- (1) The American National Standard for Passenger Ropeways – Aerial Tramways, Aerial Lifts, Surface Lifts, Tows and Conveyors – Safety Requirements, ANSI B77.1-2011~~22~~, subject to the changes, additions and omissions specified in subch. III, is hereby incorporated by reference into this chapter.

SPS 333.24 is amended to read:

**SPS 333.24 Applicable effective date.** **Substitute November 1, 2013,** as the effective for all of the design requirements listed in B77.1 sections 3.3.1.1, 4.3.1.1, 5.3.1.1, and 6.3.1.1.

#### **4.3.1.1 Applicable design requirements**

The following design requirements shall be installed by the effective date listed:

- F.3 Combustion engine protective devices (Nov 1, 2025).

*(For this section at least, we had agreed to set the effective date as 1 year after rule adoption)*