



**VIRTUAL/TELECONFERENCE
SOCIAL WORKER SECTION
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND
SOCIAL WORK EXAMINING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Christine Poleski (608)-267-7223
September 15, 2020**

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section.

AGENDA

11:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-4)**
- B. Approval of Minutes of April 14, 2020 (5-6)**
- C. Conflicts of Interest
- D. Introductions, Appointments and Recognition – Discussion and Consideration**
 - 1) Resignation: Kristin Koger, Independent Social Worker Member
 - 2) Appointment: Nancy Unzueta Saiz, Social Worker Member (Replaces: Koger)
 - 3) Appointment: Abike Sanyaolu, Public Member (Replaces: Wood)
- E. Administrative Matters - Discussion and Consideration**
 - 1) Department, Staff and Board Updates
 - 2) Election of Officers
 - 3) Appointment of Liaisons
 - 4) Board Member – Term Expiration Date
- F. Administrative Rule Matters – Discussion and Consideration (7)**
 - 1) ASWB Exam Use Policy (8)
 - 2) Pending and Possible Rulemaking Projects
- G. Division of Legal Services and Compliance (DLSC) Matters – Discussion and Consideration**
 - 1) Proposal to Utilize Case Advisors (9)
- H. Credentialing Matters – Discussion and Consideration**
 - 1) Social Worker Training Certificate (SWTC) Internship Hours During Degree (10-15)

I. COVID-19 – Discussion and Consideration

J. Discussion and Consideration of Items Added After Preparation of Agenda

- 1) Introductions, Announcements and Recognition
- 2) Administrative Matters
- 3) Election of Officers
- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Approval(s) for Psychometric Testing
- 9) Practice Matters
- 10) Administrative Rule Matters
- 11) Legislative and Policy Matters
- 12) Liaison Reports
- 13) Board Liaison Training and Appointment of Mentors
- 14) Informational Items
- 15) Division of Legal Services and Compliance (DLSC) Matters
- 16) Presentations of Petitions for Summary Suspension
- 17) Petitions for Designation of Hearing Examiner
- 18) Presentation of Stipulations, Final Decisions and Orders
- 19) Presentation of Proposed Final Decisions and Orders
- 20) Presentation of Interim Orders
- 21) Petitions for Re-Hearing
- 22) Petitions for Assessments
- 23) Petitions to Vacate Orders
- 24) Requests for Disciplinary Proceeding Presentations
- 25) Motions
- 26) Petitions
- 27) Appearances from Requests Received or Renewed
- 28) Speaking Engagements, Travel, or Public Relation Requests, and Reports

K. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

L. Credentialing Matters

- 1) **Application Review**
 - a. Kelly Henneman, SWTC Applicant **(16-87)**
 - b. Rebecca Ketter, SWTC Applicant **(88-107)**

M. Deliberation on DLSC Matters

- 1) **Administrative Warnings**
 - a. 19 SOC 059 – A.M.G. **(108-110)**
- 2) **Case Closings**
 - a. 18 SOC 062 – E.A.K. **(111-117)**
 - b. 19 SOC 004 – M.L.C. **(118-121)**

- c. 19 SOC 017 – J.D.B. **(122-127)**
- d. 20 SOC 008 – M.C. **(128-131)**
- 3) **Proposed Stipulations, Final Decisions and Orders**
 - a. 18 SOC 028 – Christie L. Hill, SW **(132-138)**
 - b. 18 SOC 036 – Patricia A. Unseth, APSW, SAC-IT **(139-145)**
 - c. 18 SOC 051 – Thomas E. Eckels, SW **(146-151)**
 - d. 18 SOC 062 – Elizabeth A. Kuhn, LCSW **(152-157)**
 - e. 18 SOC 070 – Mustafa A. Sabree, SW **(158-164)**
 - f. 18 SOC 082 – Brittany M. Olson, SW **(165-171)**
 - g. 20 SOC 026 – Tressa L. Weber, SW **(172-178)**

N. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

O. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

P. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

Q. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT MEETING: OCTOBER 13, 2020

 MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED
 WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer at 608-266-2112 or the Meeting Staff at 608-266-5439.

**TELECONFERENCE/VIRTUAL
SOCIAL WORKER SECTION
MEETING MINUTES
APRIL 14, 2020**

PRESENT: Cynthia Adell, Candace Coates, Kristin Koger

EXCUSED: Elizabeth Krueger

STAFF: Christian Albouras, Executive Director; Jameson Whitney, Legal Counsel; Jon Derenne, Rules Coordinator; Megan Glaeser, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Candace Coates, Chairperson, called the meeting to order at 2:18 p.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

MOTION: Kristin Koger moved, seconded by Cynthia Adell, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF FEBRUARY 12, 2020

MOTION: Kristin Koger moved, seconded by Candace Coates, to approve the Minutes of February 12, 2020 as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Kristin Koger moved, seconded by Cynthia Adell, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Kristen Koger, Vice Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Cynthia Adell-yes, Candace Coates-yes, and Kristin Koger-yes. Motion carried unanimously.

The Section convened into Closed Session at 2:50 p.m.

DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

Case Closings

MOTION: Candace Coates moved, seconded by Kristin Koger, to close the following DLSC cases for the reasons outlined below:

1. 18 SOC 029 – J.A.C. – Prosecutorial Discretion (P2)
2. 18 SOC 034 – J.A.S. – Insufficient Evidence

3. 18 SOC 035 – M.N.C. – Prosecutorial Discretion (P5)
 4. 18 SOC 041 – K.L.F. – No Violation
 5. 18 SOC 042 – B.M.S. – Insufficient Evidence
 6. 18 SOC 064 – N.A.R. – Prosecutorial Discretion (P5)
 7. 19 SOC 063 – G.G.R. – Prosecutorial Discretion (P2)
- Motion carried unanimously.

Stipulations and Final Decisions and Orders

- MOTION:** Kristin Koger moved, seconded by Candace Coates, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings of the following cases:
1. 18 SOC 031 – Russell S. Streinick, LCSW
 2. 19 SOC 080 – Nadia A. Czarniak, APSW, SCAC, CS-IT
- Motion carried unanimously.

PROPOSED FINAL DECISION & ORDER

Daniel D. Cousins, Respondent (DHA Case Number SPS-19-0055/DLSC Case Number 18 SOC 017)

- MOTION:** Kristin Koger moved, seconded by Cynthia Adell, to delegate to DSPS Chief Legal Counsel the Board’s authority to preside over and resolve the matter of disciplinary proceedings against Daniel D. Cousins, Respondent, DHA Case Number SPS-19-0055/DLSC Case Number 18 SOC 017. Motion carried unanimously.

RECONVENE TO OPEN SESSION

- MOTION:** Candace Coates moved, seconded by Cynthia Adell, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 3:24 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

- MOTION:** Candace Coates moved, seconded by Kristin Koger, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

(Please be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

- MOTION:** Kristin Koger moved, seconded by Candace Coates, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:33 p.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Jon Derenne, Administrative Rules Coordinator		2) Date when request submitted: September 3, 2020 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Social Worker Section			
4) Meeting Date: September 15, 2020	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1) ASWB Exam Use Policy 2) Pending and Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Jon Derenne</i>		September 3, 2020	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



Association of Social Work Boards

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aswb.org

September 2, 2020

Kathleen Miller
Chairperson

Wisconsin Board of Marriage and Family Therapy, Professional
Counseling, and Social Work Examining Board
4822 Madison Yards Way
PO Box 8366
Madison, WI 53708

Dear Kathleen:

I am writing to inform you that the Wisconsin Board of Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board's request dated April 14, 2020, for an exception to exam use policy to allow candidates for licensure to take the Clinical examination after 3,000 hours of clinical experience was reviewed and approved by the ASWB Board of Directors. This waiver is effective immediately.

We are also aware that your request included an exception to the exam use policy to allow non-social work degree applicants who have substantial social work coursework and practice experience to take the Bachelors examination. We are doing some research around this request and comparing it to other member requests that have been similar. We will be back in touch with you to discuss your request further before the ASWB board considers it.


Please let me know if you have any questions or concerns.

Sincerely,

Dwight J. Hymans, MSW, LCSW
Chief Executive Officer

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Gretchen Mrozinski, Attorney Supervisor, Division of Legal Services and Compliance		2) Date When Request Submitted: January 30, 2020 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board			
4) Meeting Date: April 14, 2020	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Proposal to utilize Case Advisors	
7) Place Item in: <input type="checkbox"/> Open Session <input checked="" type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input checked="" type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Discuss and decide whether to utilize Case Advisors in case evaluation of open cases.			
11) Authorization			
		1/31/2020	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Silvia S. Anderson		2) Date when request submitted: 6/29/2020 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Social Worker Section			
4) Meeting Date: 7/21/2020	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Social Worker Training Certificate (SWTC) Internship Hours During Degree	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Holy Family College raised concerns that some of their students will not be able to meet the required internship hours due to COVID-19. Kristin Koger was consulted and replied the matter should be consulted with the Section Chairperson Candace Coates. Samantha Lange, Credentialing Health Team Supervisor, requested that this issue be added to the next meeting agenda for discussion by all Section members.			
11) Authorization			
Silvia S. Anderson		6/29/2020	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
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From: [Lange, Samantha J - DSPS](#)
To: [Anderson, Silvia - DSPS](#)
Subject: FW: FW: Social work training certificate exceptions
Date: Monday, May 4, 2020 9:26:55 AM
Attachments: [image001.png](#)

Sofia,
Can you please create an agenda request for this, per the Liaison below?
Thanks!

From: Kristin Koger
Sent: Friday, May 1, 2020 7:52 AM
To: DSPS CRED JOINT BD <DSPSCREDJOINTBD@wisconsin.gov>
Cc: Lange, Samantha J - DSPS <samanthaj.lange@wisconsin.gov>
Subject: Re: FW: Social work training certificate exceptions

I recall a lengthy discussion about how people are going to get their ethics hours but I don't think we talked about internship hours. Can you forward this to the chair for her input? It might need to be added to the agenda at our next meeting.



Kristin Koger, MSW, CISW
Social Worker
Barron County Department of Health & Human

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On Thu, Apr 30, 2020 at 10:30 PM DSPS CRED JOINT BD <DSPSCREDJOINTBD@wisconsin.gov> wrote:

Hi Kristin,

Please review the email below from Holy Family College. I am not sure what the board has decided when it comes to special circumstances due to COVID-19. Please advise.

Please contact us with any additional questions.

Have a great day!

Sofia A.

License/Permit Program Associate
Division of Professional Credential Processing
Department of Safety and Professional Services

“The DSPTS is committed to service excellence. Visit our survey at <https://www.surveymonkey.com/s/DSPSHealth> to evaluate your experience with the DSPTS.”

From: Laura Maki <Laura.Maki@holyfamilycollege.edu>

Sent: Tuesday, April 21, 2020 8:26 AM

To: DSPTS <DSPTS@wisconsin.gov>

Subject: Social work training certificate exceptions

Hello-

I am the coordinator for the social work training certificate program at Holy Family College (formerly Silver Lake College). We have a number of students that were not able to complete the 400 hours required for the certificate at their internship due to the pandemic. Is there a way for these students to get their certificate without all the hours?

Thank you,

Laura Maki

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From: [Candace Coates](#)
To: [DSPS CRED JOINT BD](#)
Subject: Re: Social work training certificate exceptions
Date: Wednesday, May 13, 2020 12:13:40 PM
Attachments: [image001.png](#)

We should definitely put this on the next agenda. It is my opinion, they would still need to get their internship hours. I work at UWM and we have virtual trainings that we are using.

On Friday, May 1, 2020, 08:55:05 AM CDT, DSPS CRED JOINT BD <dspscredjointbd@wisconsin.gov> wrote:

Hi Candace,

Kristin Koger asked us to forward this question about SWTC to you.

Thanks,

Jennifer L.

License/Permit Program Associate

Division of Professional Credential Processing

[State of Wisconsin Department Of Safety & Professional Services](#)

4822 Madison Yards Way, Madison, WI 53705

Ph 608-266-2112 / Fax 608-251-3036

The DSPS is committed to service excellence. Visit our survey at <https://www.surveymonkey.com/s/DSPSHealth> to evaluate your experience with the DSPS.

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Sent: Friday, May 1, 2020 7:52 AM
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Cc: Lange, Samantha J - DSPS <samanthaj.lange@wisconsin.gov>
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| **Kristin Koger, MSW, CISW** |



Social Worker
Barron County Department of Health & Human

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Please contact us with any additional questions.

Have a great day!

Sofia A.

License/Permit Program Associate

Division of Professional Credential Processing

Department of Safety and Professional Services

“The DSPS is committed to service excellence. Visit our survey at <https://www.surveymonkey.com/s/DSPSHealth> to evaluate your experience with the DSPS.”

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Thank you,

Laura Maki

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