



**Rough Checklist**  
**Page 1 of 2**

Contact Name: \_\_\_\_\_

Transaction ID: \_\_\_\_\_

Address/Lot #: \_\_\_\_\_

Inspector: \_\_\_\_\_

Date of Inspection: \_\_\_\_\_

Weather Condition: \_\_\_\_\_

Time of Inspection: \_\_\_\_\_

**A. General**

- A.1 Approved plans and specifications on site
- A.2 Structural Component Plans
- A.3 Mechanical System Approval
- A.4 Fire Protection System Plans
- A.5

**B. Construction Type**

- B.1 Combustible or Non-combustible
- B.2 Blocking
- B.3 Partitions
- B.4 Heavy Timber Decking
- B.5 Exterior Finish materials
- B.6 Vapor Barrier / Retarded
- B.7

**C. Structural**

- C.1 Columns
- C.2 Beams / Girders
- C.3 Bearing Points
- C.4 Joists and spans
- C.5 Anchor bolts - Torque / Tight
- C.6 Joist Hangers to wood
- C.7 Lateral support
- C.8 Bracing and Blocking
- C.9 Framing of openings
- C.10 Sheathing
- C.11 Trusses
- C.12

**D. Fire Resistance**

- D.1 Fire Walls
- D.2 Units structurally independent
- D.3 Parapets
- D.4 Exterior Walls
- D.4 Fire Barriers - Walls or Horizontal Assemblies
- D.5 Fire Partitions
- D.6 Fire doors
- D.7 Fire rated door frames
- D.8 Fire Rated Windows

- D.9 Shafts
- D.10 Continuity of assemblies
- D.11 Structural Member Protection
- D.12 Through Penetration Protection
- D.13 Box Protection - Membrane (e.g. metallic electrical boxes)
- D.14 Foam plastics Protection
- D.15 Attic Protection
- D.16 Projects into setbacks
- D.17 Masonry Rating
- D.18

**E. Space Arrangement**

- E.1 Construction matches plans
- E.2 All openings (locations & limits)
- E.3 Headroom
- E.4 Mezzanines
- E.5 Correct number of stories
- E.6 Attic access
- E.7 Roof access
- E.8 Occupancy separation construction
- E.9 Hazard Isolation
- E.10

**F. Egress**

- F.1 Exit distribution
- F.2 Corridor width
- F.3 Door Placement
- F.4 Exit signage
- F.5 Exit door swings on plans
- F.6 Grade Level Doorway Thresholds
- F.7 Latch Side Door Location Space
- F.8

**G. Stairways / Ramps**

- G.1 Treads
- G.2 Risers
- G.3 Width
- G.4 Headroom
- G.5 Landings
- G.6 Handrails
- G.7 Ramp Details
- G.8

**H. Wood**

- H.1 Notching and Boring
- H.2 Joist Hanger
- H.3 Truss Bearing
- H.4 Wood Grading
- H.5

**I. Steel**

- I.1 Purlins / Girts
- I.2 Bolted Connections
- I.3 Welds
- I.4

**J. Concrete**

- J.1 Mixing and placing
- J.2 Formwork
- J.3 Reinforcement
- J.4 Slab provisions
- J.5 Anchorage
- J.6 Precast
- J.7 Core Drilling
- J.8

**K. Masonry**

- K.1 Solid
- K.2 Hollow
- K.3 Veneer
- K.4 Size
- K.5 Corners
- K.6 Headers - lintels
- K.5 Anchorage
- K.6 Horizontal and vertical supports

- K.7 Mortar / grouting
- K.8 Moisture barriers and Flashing
- K.9 Weep Holes
- K.10 Joints
- K.11 Reinforcement
- K.12

**L. Fire Protection Systems**

- L.1 Fire suppression system
- L.2 Automatic Fire alarm system
- L.3 Manual Fire alarm system
- L.4 Smoke Alarms
- L.5 Standpipe
- L.6

**M. Mechanical**

- M.1 Ductwork Piping
- M.2 HVAC Equipment
- M.3 Fire dampers
- M.4 Smoke dampers
- M.5 Plenum
- M.6

**N. Other Areas**

- N.1 Proper material used in moisture areas
- N.2 Safety glazing - Guarding
- N.3 Guards - Elevation Difference
- N.4 Standby Power
- N.5 Toilet Fixture Numbers
- N.6

Checklist #	WCBC ref #	COMMENTS:

**INSPECTION RESULTS:**

- Approved     
  Approved with corrections     
  Re-inspection required     
  Stop work