



Spring Webinar

DSPS - DIVISION OF INDUSTRY
SERVICES

Agenda

Welcome

10:00am Secretary Hereth - Welcome

10:15am CB - Minor Alterations

10:30am CB - Inspection Requirements

10:45am UDC and Electrical

11:00am Plumbing - Healthcare

11:15am POWTS

11:30am Fire Prevention

11:45am Elevator - Publications

11:55am Wrap up - Thank you for attending

Commercial Building Plan Review

JUSTIN GAVIN

SECTION CHIEF – FIELD SERVICES

JUSTIN.GAVIN@WISCONSIN.GOV

920-492-5611

*THROUGH INSPECTION, PLAN
REVIEW, AUDIT, CONSULTATION
AND COMPLAINT INVESTIGATION
THE DIVISION OF INDUSTRY
SERVICES ENSURES SAFETY FOR
THE PEOPLE OF WISCONSIN*

Commercial Building code questions?

DspsSbBuildingTech@wisconsin.gov

Commercial Building Plan Review

1,926!!

Wisconsin is comprised of 72 counties, 1,253 towns, 190 cities, and 411 villages, commonly referred to as general purpose units of local government.¹ Each general purpose unit of local government has some degree of authority to independently determine local affairs, conferred through “home rule authority” and state statutes. Municipalities and counties also often work together through intergovernmental cooperation agreements to provide local services to their residents.

Commercial Building Plan Review

Delegated Agents

Wisconsin Administrative Code § SPS 361.60

This section establishes the manner under which cities, villages, towns and counties may examine building plans under ss. [101.12 \(3\)](#) and [\(3g\)](#), Stats. Municipalities delegated responsibilities under Wis. Admin. Code § SPS 361.60 may be delegated for one of the following:

- 1. Structural and HVAC Plan Review of Small Commercial Buildings.** This includes:
 - New buildings containing less than 50,000 cubic feet total volume.
 - Additions to existing buildings where the total volume after construction of the addition is less than 50,000 cubic feet.
 - Additions to existing buildings containing no more than 2,500 square feet, no more than one floor level, 18-foot maximum roof span and 12-foot maximum exterior wall height.
 - Alterations to existing buildings where the altered space is less than 100,000 cubic feet of total volume.
- 2. Structural and HVAC Plan Review of All Commercial Buildings in a First- or Second-Class City.** Cities with a First- or Second-Class City status have the authority to review and inspect commercial projects of all sizes.
- 3. Special Delegation.** This includes a combination of delegation responsibilities not identified in one of the options above. See the municipality's linked PDF letter for specific delegation responsibilities.

Commercial Building Plan Review

Delegated Agents

- Currently 334 For Building and HVAC
- Currently 73 For Fire Suppression/Fire Alarm
 - Simple process to apply
 - Delegation valid for 5 years

Commercial Building Plan Review

dsps.wi.gov

Programs → Delegated Agents

The screenshot shows the website header for the Department of Safety and Professional Services (DSPS) of the State of Wisconsin. The navigation menu includes: Self-Service, Professions, Programs (highlighted with an orange box), Boards/Councils, Rules/Statutes, News/Media, and About DSPS. The 'Programs' dropdown menu is open, listing: A-Z Program List, Delegated Agents, Petition for Variance, Plan Review, and Trades. The main content area features a banner image of the Wisconsin State Capitol and the text: 'Welcome to Department of Safety & Professional Services' and 'Protecting the Public, Promoting Progress'.

Commercial Building Plan Review

Preliminary Review

- \$80.00 per hour (average time is 1-3 hours)
 - Application is put in eSLA
- Same reviewer gets the follow up plan
 - Scheduled within 1 to 2 weeks

Commercial Building Plan Review

Preliminary Review

Application Selection

Select the Area. Next, based on the area, select either the Program Area, Permit/Plan Review, and Application Type or the Application Type, Credential and Credential Type as applicable.

To add an account, select the account name from the drop down. If you do not see an account, please add the business via the [Manage Business](#) page.

Select Area

Plan Reviews

Select Program Area

Commercial Buildings

Select Permit Type/Plan Review

Preliminary Review

- None--
- Bleacher Only
- Commercial Building and Bleacher
- Commercial Building and HVAC
- Commercial Building and HVAC and Kitchen Hood
- Commercial Building and Kitchen Hood
- Commercial Building Only
- Fire Alarm Only
- Fire Suppression and Fire Alarm
- Fire Suppression Only
- HVAC and Kitchen Hood
- HVAC Only
- Kitchen Hood
- Pedestrian Access Structure Only
- Petition for Variance
- Preliminary Review**
- Waterslide-Structural

Commercial Building Plan Review

SPS 361.30(4)

■ Exclusion For Minor Alterations

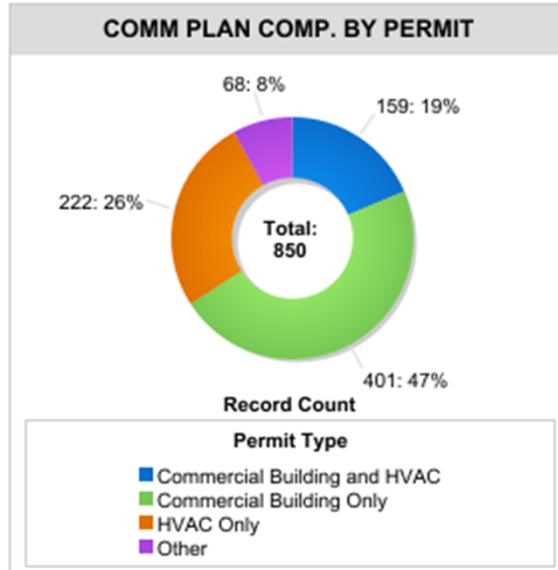
(4) EXCLUSION FOR MINOR ALTERATIONS. (a) This section does not apply to minor alterations where the building official agrees the nature of the work is such that review and approval of construction documents is not necessary to achieve compliance with chs. [SPS 361](#) to [366](#).

(b) The submission and approval of fire protection system plans is not required for a project involving the alteration or addition of the following components:

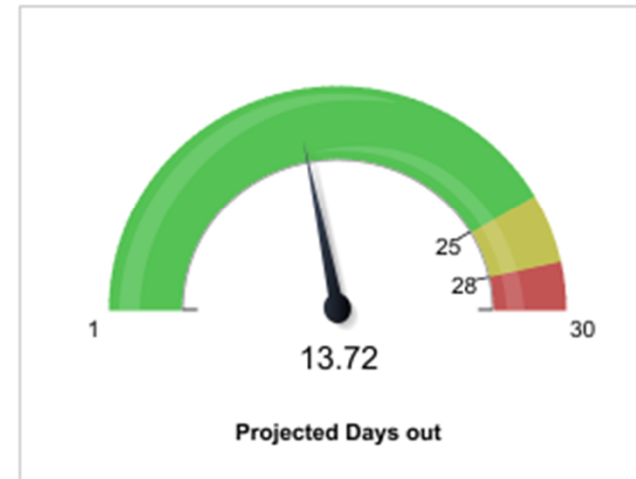
1. Twenty or fewer sprinkler heads to an existing automatic fire sprinkler system.
2. Twenty or fewer alarm devices to an existing fire alarm system.

Commercial Building Plan Review

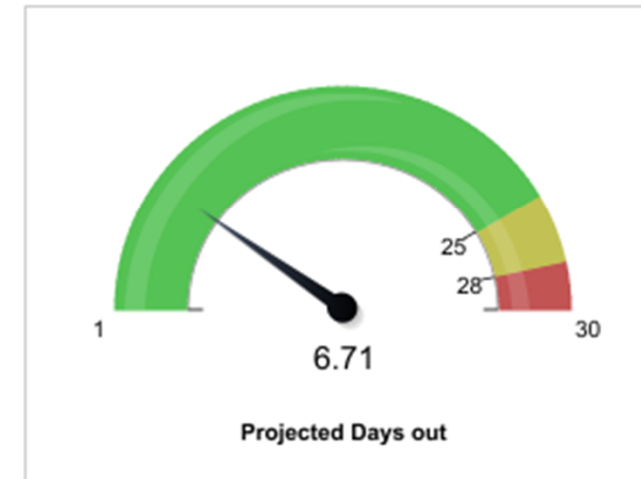
Current Metrics



CB Projected Hours Single



CB Projected Building and HVAC



Commercial Building Inspections

LUCAS DEDERICH

SECTION CHIEF – FIELD SERVICES

LUCAS.DEDERICH@WISCONSIN.GOV

608-445-6558

*THROUGH INSPECTION, PLAN
REVIEW, AUDIT, CONSULTATION
AND COMPLAINT INVESTIGATION
THE DIVISION OF INDUSTRY
SERVICES ENSURES SAFETY FOR THE
PEOPLE OF WISCONSIN*

Commercial Building code questions?

DspsSbBuildingTech@wisconsin.gov

Supervising Professionals for Commercial Building Projects

When Required

- The proposed construction of a project within the scope of the Commercial Building Code, Chapters SPS 361 to 366 shall be supervised by one or more Wisconsin registered architects or engineers.
- Wisconsin registered designers may supervise the installation of heating, ventilating and air conditioning systems, fire protection systems, and illumination systems.
- The person responsible for supervision shall also be responsible for the construction and installation being in substantial compliance with the approved plans and specifications.

Supervising Professionals for Commercial Building Projects

When Required

- The building contains more than 50,000 cubic feet.
- An addition to an existing building causes the entire building to contain or exceed a volume of 50,000 Cubic Feet.
- Buildings that utilize firewalls to divide up a building does not create separate buildings.

Supervising Professionals

Duties

- Supervision of construction is a professional service, as distinguished from superintending of construction by a contractor, and means the performance, or the supervision thereof, of **reasonable on-the-site observations** to determine that the construction is in substantial compliance with the approved plans and specifications.

Supervising Professionals

Compliance Statement

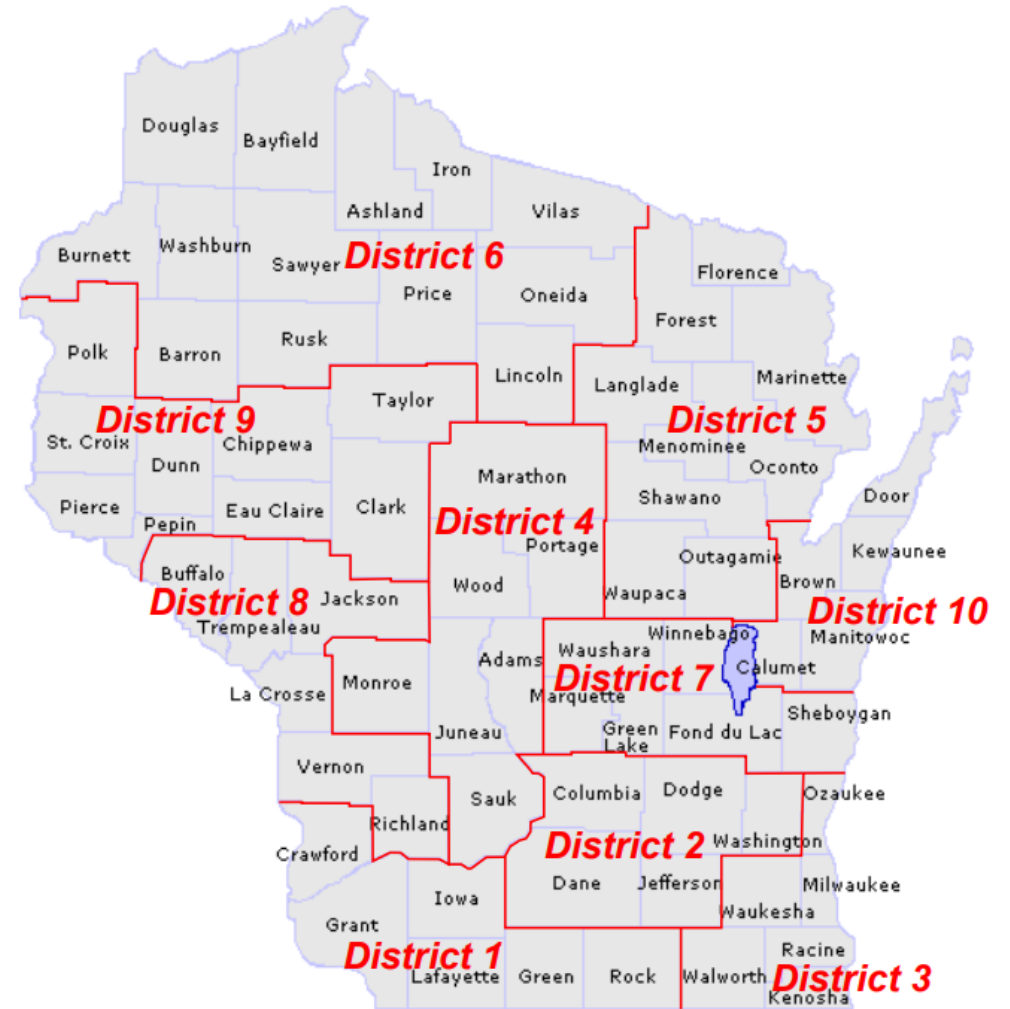
- Prior to initial occupancy of a new building or addition, and prior to final occupancy of an alteration of an existing building, the supervising architect, engineer or designer shall file a written statement with the authority that issued plan approval certifying that, to the best of his or her knowledge and belief, construction of the portion to be occupied has been performed in substantial compliance with the approved plans and specifications. This statement shall be provided as a service request submitted by the Supervising Professional through the online ESLA system.
- If the supervising architect, engineer, or designer withdraws from a construction project, the owner of the building or structure shall retain a new supervising professional within 30 days of the date of the withdrawal and provide the authority that issued plan approval the name and Wisconsin registration number of the replacement supervising professional.

Open Position

Commercial Building Inspector

- Inspection Counties: Columbia, Dane, Dodge, Jefferson, Washington
 - Qualifications: Commercial Building Inspector Certification
 - Deadline to apply: 11:59 on 4/2
 - Wisc.Jobs – Job ID 9572

1 – Tom Steiner	thomas.steiner@wisconsin.gov	608-235-0579
2 – Vacant	Dane County – Contact Tom Steiner Columbia and Dodge Counties – Contact Brian Noe Washington and Jefferson Counties – Contact John Gibbs	
3 – John Gibbs	john.gibbs@wisconsin.gov	414-852-3694
4 – Jon Molledahl	jon.molledahl@wisconsin.gov	608-225-6520
5 – Russell Steinike	russell.steinike@wisconsin.gov	608-438-1536
6 – Dan Shanahan	daniel.shanahan@wisconsin.gov	715-661-4049
7 – Brian Noe	brian.noe@wisconsin.gov	920-420-4796
8 – Bret Radke	bret.radke@wisconsin.gov	608-386-1301
9 – Joe Merchak	joe.merchak@wisconsin.gov	715-821-1928
10 – Chad Rothmeier	chad.rothmeier@wisconsin.gov	608-438-5255
Supervisor – Lucas Dederich	lucas.dederich@wisconsin.gov	608-445-6558
General Questions	dspsbuildingtech@wisconsin.gov	



District Map

dps.wi.gov/Documents/Programs/Maps/CommercialBuildings.pdf

UDC and Commercial Electrical

KIRK RUETTEN

SECTION CHIEF – TECHNICAL
SERVICES

KIRK.RUETTEN@WISCONSIN.GOV

920-492-6505

*THROUGH INSPECTION, PLAN
REVIEW, AUDIT, CONSULTATION
AND COMPLAINT INVESTIGATION
THE DIVISION OF INDUSTRY
SERVICES ENSURES SAFETY FOR
THE PEOPLE OF WISCONSIN*

UDC code questions? DspsSbUdcTech@wisconsin.gov

Electrical code questions? DspsSbElectricTech@wisconsin.gov

Aligning with the Division's 2023-25 Strategic Plan

Contracting out third-party inspection agencies allows the Department:

- Consultation Availability
- Proactive Communication
- Timely and thorough inspection service
- Prompt Investigation of Complaints

Provide timely and thorough Inspection Services

The Department has decided to contract out non-delegated municipal inspection service throughout the state

- 100 percent of UDC permitting and inspection have been contracted
- 100 percent of Commercial Electric permitting and inspection have been contracted

UDC Program

The Department employs several different types of delegated agents to uphold the requirements of the Wisconsin Administrative Code. These agents include a municipality or a county that employs or contracts with appropriately certified individuals or agencies.

UDC Delegated Agents

- 1771 Delegated Municipalities
- 10 Delegated Counties
- 6 Contracted Third-Party Agencies

UDC Program

UDC Third-Party Inspectors

- As of 01 January 2023 all one and two family dwelling permitting and inspections will be accomplished through third-party contracted agencies
- The entire state was out for bid
- Please check and confirm with the UDC Permit and Inspection Map found on the dps.wi.gov public website

Commercial Electric Program

The Department employs several different types of delegated agents to uphold the requirements of the Wisconsin Administrative Code. These agents include a municipality or a county that employs or contracts with appropriately certified individuals or agencies.

Electrical Delegated Agents

- 563 Delegated Municipalities
- 4 Delegated Counties
- 6 Contracted Third-Party Agencies

Commercial Electric Program

Commercial Electric Third-party Inspectors

- As of 01 March 2023 all Commercial Electric permitting and inspections will be accomplished through third-party contracted agencies
- the entire state has been bid out
- Please check and confirm with the Commercial Electric Permit and Inspection Map found on the dps.wi.gov public website

Develop Auditing SOPs for UDC and Commercial Electrical Programs

Part of the Division of Industry Services, Strategic Plan is to provide thorough Audits

- Develop efficient audit procedure that will allow 100% audit on a 5 year cycle
- Standardize communication of audit results
- Create corrective measures for non compliant delegated agents/municipalities

Plumbing

Plumbing code questions?
DspsSbPlbgTech@wisconsin.gov

MICHAEL MCNALLY

SECTION CHIEF – TECHNICAL
SERVICES

MICHAELD.MCNALLY@WISCONSIN.GOV

262-548-5861

*THROUGH INSPECTION, PLAN
REVIEW, AUDIT, CONSULTATION AND
COMPLAINT INVESTIGATION THE
DIVISION OF INDUSTRY SERVICES
ENSURES SAFETY FOR THE PEOPLE OF
WISCONSIN*

PRESENTER: TONY MARTIN

Plumbing Inspection of Health Care and Related Facilities By Municipality

Inspector Prep



Plumbing Inspection of Health Care and Related Facilities By Municipality

Plan Review

Table 382.20-1
Submittals To Department

Type of Plumbing Installation
1. All plumbing, new installations, additions and alterations, regardless of the number of plumbing fixtures involved, serving hospitals, nursing homes and ambulatory surgery centers. ^a
2. Plumbing, new installations, additions and alterations involving 16 or more plumbing fixtures, serving buildings owned by a metropolitan or sanitary sewer district. ^b
3. Plumbing, new installations, additions and alterations involving 16 or more plumbing fixtures, serving buildings owned by the state. ^b
4. Alternate and experimental plumbing systems.
5. Reduced pressure principle backflow preventers, reduced pressure fire protection principle backflow preventers, pressure vacuum breaker assemblies, reduced pressure detector fire protection backflow prevention assemblies, and spill resistant vacuum breakers serving health care and related facilities.
6. Stormwater and clearwater infiltration plumbing systems serving a public building or facility. ^c
7. Treatment systems, other than POWTS, designed to treat water for compliance with Table 382.70-1. ^c

^a The registration of cross connection control devices as required under s. SPS 382.20 (1) (c) is included as a part of plan review and approval.

^b For the purpose of plan review submittal, water heaters, floor drains, storm inlets, roof drains, multi-purpose piping (mpp) fire sprinklers and hose bibbs are to be included in the count.

^c Agent municipalities may perform this review when so authorized by the department.

Table 382.20-2
Submittals To Department Or Agent Municipality

Type of Plumbing Installation
1. New installations, additions and alterations to drain systems, vent systems, water service systems, and water distribution systems involving 16 or more plumbing fixtures to be installed in connection with public buildings. ^{a,b}
2. Grease interceptors to be installed for public buildings.
3. Garage catch basins, carwash interceptors and oil interceptors to be installed for public buildings and facilities.
4. Sanitary dump stations.
5. Piping designed to serve as private water mains.
6. Water supply systems and drain systems to be installed for manufactured home communities and campgrounds. ^c
7. Piping designed to serve as private interceptor main sewers greater than 4 inches in diameter when sized for gravity flow.
8. Chemical waste systems regardless of the number of plumbing fixtures. ^c
9. Stormwater systems, not including infiltration plumbing systems, serving a public building or facility where the drainage area is one acre or more. ^d
10. Mixed wastewater holding device.

^a For the purposes of plan review submittal, water heaters, floor drains, storm inlets, roof drains, multi-purpose piping (MPP) fire sprinklers and hose bibbs are to be included in the count. For a phased project such as a mall or office complex fixture count includes all proposed fixtures connected to a common building sanitary sewer, a common water service and all storm sewers serving the building.

^b For the purpose of plan submittal, public buildings do not include zero-lot-line row houses where each living unit is served by an individual water service and an individual building sewer.

Plumbing Inspection of Health Care and Related Facilities By Municipality

- Plan review is essentially an inspection on paper.
- The stamped, Conditionally Approved plan set on-site.
- **Read the Conditional Approval Letter prior to inspection.**

Plumbing Inspection of Health Care and Related Facilities By Municipality

Wisconsin Department of Safety and Professional Services
Division of Industry Services
4822 Madison Yards Way
PO Box 7162
Madison WI 53707-7162



Phone: 608-266-2112
Web: <http://dps.wi.gov>
Email: dps@wisconsin.gov

Tony Evers, Governor
Dawn Crim, Secretary

1/19/2021

ATTN: Plumbing or Building Inspector

JEFF WEGNER
17400 W Capitol Dr
Brookfield, WI, 53045

MUNICIPAL CLERK
KEWASKUM

CONDITIONAL APPROVAL

PLAN APPROVAL EXPIRES: 1/19/2023

SITE:
Kettle Moraine Gardens Memory Care Facility
1042 Ford Du Lac Ave
County: Washington
Municipality: KEWASKUM

SUBMITTAL INCLUDES:

Addition/Alteration Water Distribution System
GPM Load: 50, Number of Fixtures: 1
Water Treatment – .5 Chlorine System

Identification Numbers
Plan Review No. PL-012100011-
PLBS Associated with DIS-
122054911
Site ID No. SIT-80930
Please refer to both identification numbers, above, in all correspondence with the agency.

The submittal described above has been reviewed for conformance with Wisconsin Administrative Code chapters SPS 381, SPS 382, and SPS 384 only. The submittal has been **CONDITIONALLY APPROVED**. Any changes or modifications from the approved plans, involving the provisions of this chapter, shall be approved in writing by the department prior to installation. The owner, as defined in chapter 101.01(10), Wisconsin Statutes, is responsible for compliance with all code requirements.

No person may engage in or work at plumbing in the state unless licensed to do so by the Department per s.145.06, Stats.

The following conditions shall be met during construction or installation and prior to occupancy or use:

KEY ITEMS

- SPS 382.20(8) The plumbing system shall be installed in accordance with approved plans.
- SPS 382.33(10)(a) The waste discharge of a water treatment device to the drain system shall be protected in accordance with s. SPS 382.41 with respect to cross connection control. **RE: Provide Air-Gap at TP-3.**

REMINDERS

- SPS 382.20(8) REVISIONS. All changes or modifications, which involve the provisions of chs. SPS 382 to 384, made to plumbing plans and specifications, which have been granted approval under sub. (1), shall be submitted to the department or agent municipality for examination. All changes and modifications shall be approved in writing by the department or agent municipality prior to installation of the plumbing.
- Electronic plans were submitted for this review. The plans included 9 pages including an index.
- SPS 382.20(6) EVIDENCE OF APPROVAL. The plumber responsible for the installation of the plumbing shall keep at the construction site at least one set of plans bearing the department's or the agent municipality's stamp of approval and at least one copy of specifications. The plans and specifications shall be open to inspection by an authorized representative of the department.
- SPS 382.21 Testing and inspection. (1) TESTING OF PLUMBING SYSTEMS. Except as provided in par. (a), all new plumbing and all parts of existing systems which have been altered, extended, or repaired shall be tested as specified in sub. (2) to disclose leaks and defects before the plumbing is put into operation.
- SPS 384.10. No fixture, appliance, appurtenance, material, device, or product may be sold for use in a plumbing system or may be installed in a plumbing system, unless it is of a type conforming to the standards or specifications of chs. SPS 382, 383 and 384 and ch. 145, Stats
- Electronic plans were submitted for this review. The plans included 2 pages along with 62 pages of checklists and specifications.

A full-size copy of the approved plans, specifications and this letter shall be on-site during construction and open to inspection by authorized representatives of the Department, which may include local inspectors. If plan index sheets were submitted in lieu of additional full plan sets, a copy of this approval letter and index sheet shall be attached to plans that correspond with the copy on file with the Department. If these plans were submitted in an electronic form, the designer is responsible to download, print, and bind the full-size set of plans along with our approval letter. A department electronic stamp and signature shall be on the plans which are used at the job site for construction.

All permits required by the state or the local municipality shall be obtained prior to commencement of construction/installation/operation. You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes, and streams.

In granting this approval, the Division of Industry Services reserves the right to require changes or additions, should conditions arise making them necessary for code compliance. As per state stats 101.12(2), nothing in this review shall relieve the designer of the responsibility for designing a safe building, structure, or component. The Division does not take responsibility for the design or construction of the reviewed items.

Inquiries concerning this correspondence may be made to me at the email address listed below, or at the address on this letterhead.

Plumbing Inspection of Health Care and Related Facilities By Municipality

----- 10'00" ABOVE FLOOR -----

**CORRECTIONS NEEDED
SEE CORRESPONDENCE**

PL-011805540-PL015
Related ID: 1090882
New
Plumbing
7/23/2019

**Conditionally
APPROVED**
DEPT. OF SAFETY AND PROFESSIONAL
SERVICES
DIVISION OF INDUSTRY SERVICES

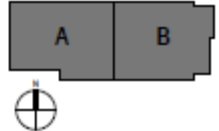
Robert A. Linder

SEE CORRESPONDENCE


SPS 382.20(8). The plumbing system shall be installed in accordance with approved plans.

This storm water system review does not include review for NR 151 requirements.

SPS 382.20-2 Line 1. Submittal does not include any exterior work. Approval for such piping must be obtained prior to installation.



B



SHEET INFORMATION

PROJECT MANAGER	RK
PROJECT NUMBER	18507-01

A

**PLUMBING LEGEND
AND NOTES**

P000

© Upjohn User Architects, Inc.

PLUMBING LEGEND AND NOTES

SHEET NO.	SHEET NAME
P000	PLUMBING LEGEND AND NOTES
P100	FOUNDATION PLUMBING PLAN - ICS
P100A	FOUNDATION PLUMBING PLAN - NSGA A
P100B	FOUNDATION PLUMBING PLAN - NSGA B
P101	FIRST FLOOR PLUMBING PLAN - ICS
P101A	FIRST FLOOR PLUMBING PLAN - NSGA A
P101B	FIRST FLOOR PLUMBING PLAN - NSGA B
P102	ROOF PLUMBING PLAN - ICS
P102A	FIRST FLOOR MEDICAL GAS PLAN - NSGA A
P102B	FIRST FLOOR MEDICAL GAS PLAN - NSGA B
P103	RIGTS AND VENT RISER DRAWING
P104	SUPPLY RISER DRAWING
P105	PLUMBING SCHEDULES
P106	PLUMBING DETAILS

6

7

Plumbing Inspection of Health Care and Related Facilities By Municipality

dps.wi.gov

Guidance Documents and inspection checklists related to health care are available on the dps.wi.gov/Pages/Programs/Plumbing website

Plumbing Inspection of Health Care and Related Facilities By Municipality


https://dsps.wi.gov/Pages/Programs/Plumbing/Default.aspx

Wisconsin.Gov

State of Wisconsin
Department of Safety and Professional Services

Self-Service Professions Programs Boards/Councils Rules/Statutes News/Media About DSPS

Plumbing



The Electronic Safety and Licensing Application (eSLA) is now live for Plumbing. Customers must use eSLA to submit plan reviews/permits, as well as search the Public Lookup for this program area.

Visit esla.wi.gov to get started, or go to the [Customer Information](#) page for instructions on first-time login.

The Division of Industry Services (DIS) provides plumbing consultation, inspection, plan review, stormwater, and product review services. The division administers certifications, licenses, and registrations of individuals engaged in plumbing. [Continuing education](#) for the industry is available. Staff provide tracking of performance tests for cross connection control devices.

DIS coordinates with local certified municipalities that provide plan review services for certain types of installations. To become a local certified municipality, please visit the [Delegated Agents](#) page.

Questions regarding the Plumbing code can be sent to DSPPSSPlbgTech@Wisconsin.gov.

Additional Resources

- [Administrative Rules & Statutes](#)
- [Code Archives](#)
- [Trades Program Information](#)
- [Inspection District Map](#)
- [Delegated Municipalities List](#)

Recent Presentations

- [Residential Cross Connection Control](#)
- [Commercial Cross Connection Control](#)

Fire Prevention / Health & Safety

Fire Prevention questions?

DSPSSBFirePrevention@wisconsin.gov

BRADLEY JOHNSON

SECTION CHIEF – FIELD SERVICES

BRADLEY.JOHNSON@WISCONSIN.GOV

920-360-0699

*THROUGH INSPECTION, PLAN
REVIEW, AUDIT, CONSULTATION
AND COMPLAINT INVESTIGATION
THE DIVISION OF INDUSTRY
SERVICES ENSURES SAFETY FOR THE
PEOPLE OF WISCONSIN*

PRESENTER: APRIL HAMMOND

Fire Prevention/Health & Safety

SPS 314 - Fire Prevention

- Code Consultations specific to SPS 314 and NFPA 1- 2012
- Complaint Investigations related to Fire Prevention
- NFIRs Reporting & FEMA
- Self- Certifications & ESLA entries
- Fire Department 2% Dues Audits
- Fire Inspector Education
- Training and Public Speaking



Fire Prevention/Health & Safety

SPS 330 - Fire Department Safety & Health Standards

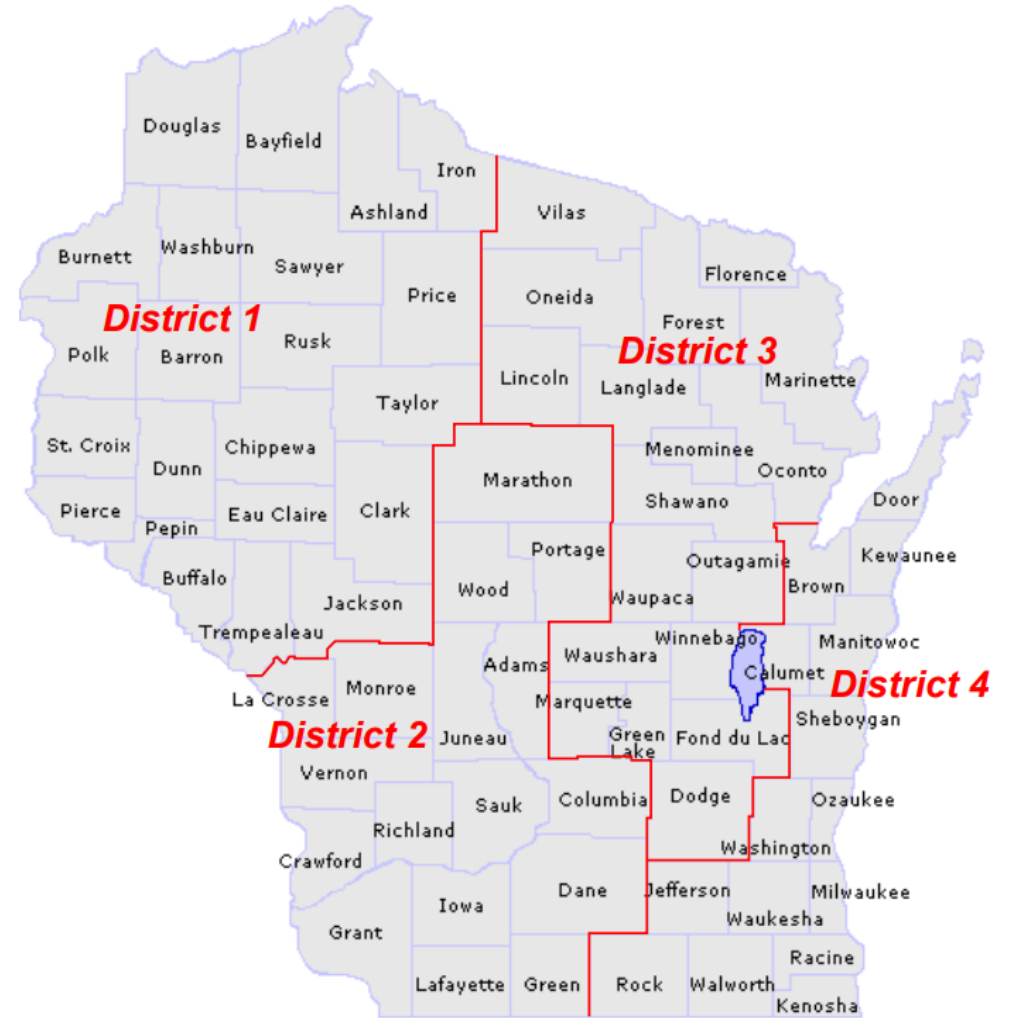
- Code Consultations specific to SPS 330, SPS 332, and OSHA Standards
- Complaint Investigations related to Fire Department Safety and Health Standards
- Injury and Fatality Investigations specific to SPS 330
- Training and Public Speaking
- WISPAC PFAS Action Council Member and Contributions
- Continuous collaboration with local, state, national, and industry leaders as it relates to program initiatives and firefighter safety and health standards

Fire Prevention/Health & Safety

Firefighter Training Grant

- Initiative Developed in 2022 to aid in recruit and retention efforts for volunteer firefighters.
- Two award periods of \$50,000 each were held.
- The current budget proposal requests an increase in these funds.
- Six applicants were awarded funds in 2022:
 - Edgerton Protection District
 - Howard-Suamico School District
 - Nicolet College
 - Western Technical College
 - Oconto Fire Rescue Department
 - Winneconne High School

1 – Rick Sommerfeld	richard.sommerfeld@wisconsin.gov	715-944-4114
2 – April Hammond	April.hammond@wisconsin.gov	608-225-6593
3 – Gary Peck	gary.peck@wisconsin.gov	608-219-9470
4 – Steven Komar	steven.komar@wisconsin.gov	608-575-0179
Fire Dues and NFIRS – Sarah Brown	Sarah2.brown@wisconsin.gov	715-634-4013
Supervisor – Brad Johnson	bradley.johnson@wisconsin.gov	920-492-5605



District Map

dsps.wi.gov/Documents/Programs/Maps/FireDeptSafetyHealth.pdf

Elevators and Conveyances

Permit/Invoice Questions? eSLAsupport@wisconsin.gov

Elevator and Conveyance code questions?
DSPSSBElevatorTech@wisconsin.gov

KIM SCHMITT

SECTION CHIEF – FIELD SERVICES

KIM.SCHMITT@WISCONSIN.GOV

262-524-3950

*THROUGH INSPECTION, PLAN
REVIEW, AUDIT, CONSULTATION
AND COMPLAINT INVESTIGATION
THE DIVISION OF INDUSTRY
SERVICES ENSURES SAFETY FOR THE
PEOPLE OF WISCONSIN*

PRESENTER: BRIAN RAUSCH



State of Wisconsin

Department of Safety and Professional Services



[Self-Service](#) [Professions](#) [Programs](#) [Boards/Councils](#) [Rules/Statutes](#) [News/Media](#) [About DSPS](#)



Elevators & Conveyances



As of April 12, 2021, commercial building and elevator programs are live in the Electronic Safety and Licensing Application (eSLA). Visit the **Customer Information** page for instructions on first-time login, and to view the full list of program areas in eSLA.

Go to esla.wi.gov to get started.

Elevator, lift, escalator, and dumbwaiter inspections are provided by the Division of Industry Services (DIS) staff and independent certified inspection agencies (Who does what - More information on the inspection system). DIS examines plans, offers consultation, issues certificates of operation, offers education, and monitors those independent inspectors. Elevator inspector credentials are administered by DIS.

Questions regarding the elevators and conveyances code can be sent to DSPSSBElevatorTech@wisconsin.gov.

Report an Accident

To report an elevator, escalator, or dumbwaiter accident during regular business hours please call 608-622-6587. After hours, weekends or holidays, please call Wisconsin Emergency Management after-hours incident reporting at 1(800) 943-0003 ext. 2 for assistance.

Permit and Invoice Questions

Please email eSLAsupport@wisconsin.gov to update the owner and/or address, to request a replacement permit to operate, or to answer a general invoice inquiry question.

Additional Resources

[Administrative Rules & Statutes](#)

[Code Archives](#)

[Trades Program Information](#)

[Inspection District Map](#)

Related Links

[Elevator Industry Work](#)

[Preservation Fund](#)

[National Association of Elevator Safety Authorities](#)

[QEI Services](#)

[National Association of Elevator Contractors](#)

[National Elevator Industry Education Program](#)

[Elevator World](#)

[City of Madison Elevator Inspection](#)

PLAN REVIEWS	+
INSPECTIONS	+
FORMS	+
FAQS	+
PUBLICATIONS	+

[Program](#)

[City of Milwaukee Elevator
Inspection Program](#)

[ASME A17.1 Safety Code for
Elevators and Escalators Code
Committee](#)

[ASME A18.1 Platform Lifts and
Stairway Chairlifts Code Committee](#)

PLAN REVIEWS	+	Program
INSPECTIONS	+	City of Milwaukee Elevator Inspection Program
FORMS	+	ASME A17.1 Safety Code for Elevators and Escalators Code Committee
FAQS	+	ASME A18.1 Platform Lifts and Stairway Chairlifts Code Committee
PUBLICATIONS	+	

Inspections

- Inspection District Map outside of Milwaukee and Madison
 - In Milwaukee, state-owned elevators are regulated by DSPS, all others are regulated by city of Milwaukee
 - In Madison, all elevators including state-owned are regulated by city of Madison
- Private Conveyance Inspection Companies
 - If an owner would like to contract with the default private inspecting company or a different private company, they can find contact information here

PLAN REVIEWS	+	Program
INSPECTIONS	+	City of Milwaukee Elevator Inspection Program
FORMS	+	ASME A17.1 Safety Code for Elevators and Escalators Code Committee
FAQS	+	ASME A18.1 Platform Lifts and Stairway Chairlifts Code Committee
PUBLICATIONS	+	

Forms

- Accident Reporting form SBD-10782

Any bodily injury requiring more than first-aid treatment that occurs in conjunction with a conveyance must be reported within 2 business days.

Remove the conveyance from service immediately. Return to service only when authorized by DSPS or cities of Milwaukee or Madison as applicable.

Notify the elevator service contractor.

Submit the completed accident reporting form.

- Inspection Checklists
- Test Forms

PLAN REVIEWS	+	Program
INSPECTIONS	+	City of Milwaukee Elevator Inspection Program
FORMS	+	ASME A17.1 Safety Code for Elevators and Escalators Code Committee
FAQS	+	ASME A18.1 Platform Lifts and Stairway Chairlifts Code Committee
PUBLICATIONS	+	

FAQs

- Conveyance testing
- Inspector removing a conveyance from service for a safety issue
- Maintenance Records
- Conveyances serving single dwellings - 21 questions
- Testing performed by helpers and apprentices

PLAN REVIEWS	+	Program
INSPECTIONS	+	City of Milwaukee Elevator Inspection Program
FORMS	+	ASME A17.1 Safety Code for Elevators and Escalators Code Committee
FAQS	+	ASME A18.1 Platform Lifts and Stairway Chairlifts Code Committee
 PUBLICATIONS	+	

Publications

- Testing of Conveyances – accuracy of elevator test reports
- Information for Owners – for owners of conveyances in commercial buildings
- Addition of Fire Sprinklers – in existing buildings
- New Construction Sprinklers – examples of sprinkler, heat detector and smoke detector locations based type of elevator, construction of hoistway, and other criteria
- New Product Approval – process for having a new conveyance product approved
- Accessing Hoistways – safe access requirements for non-elevator personnel
- Inspection of Private Residence Conveyances – regulations prior to and on/after Jan. 1, 2009

PLAN REVIEWS	+	Program
INSPECTIONS	+	City of Milwaukee Elevator Inspection Program
FORMS	+	ASME A17.1 Safety Code for Elevators and Escalators Code Committee
FAQS	+	ASME A18.1 Platform Lifts and Stairway Chairlifts Code Committee
 PUBLICATIONS	+	

Publications (continued)

- Life Safety Hazard, Door Clearances for Residential Type Elevators in Commercial Buildings and Residences – very important information to possibly prevent injuries and deaths
- Stairway Chairlifts – requirements for stairway width to allow installation of a stairway chairlift or inclined platform lift
- Supervising Professional Responsibilities – regarding shop drawing approval
- Elevator Telephone Performance – telephones in elevators and vertical platform lifts
- Wisconsin Elevator Code Important Dates

23 publications and more to be added